



HSS Registered July 2019

Hospital Medical Director – Organ and Tissue Donation

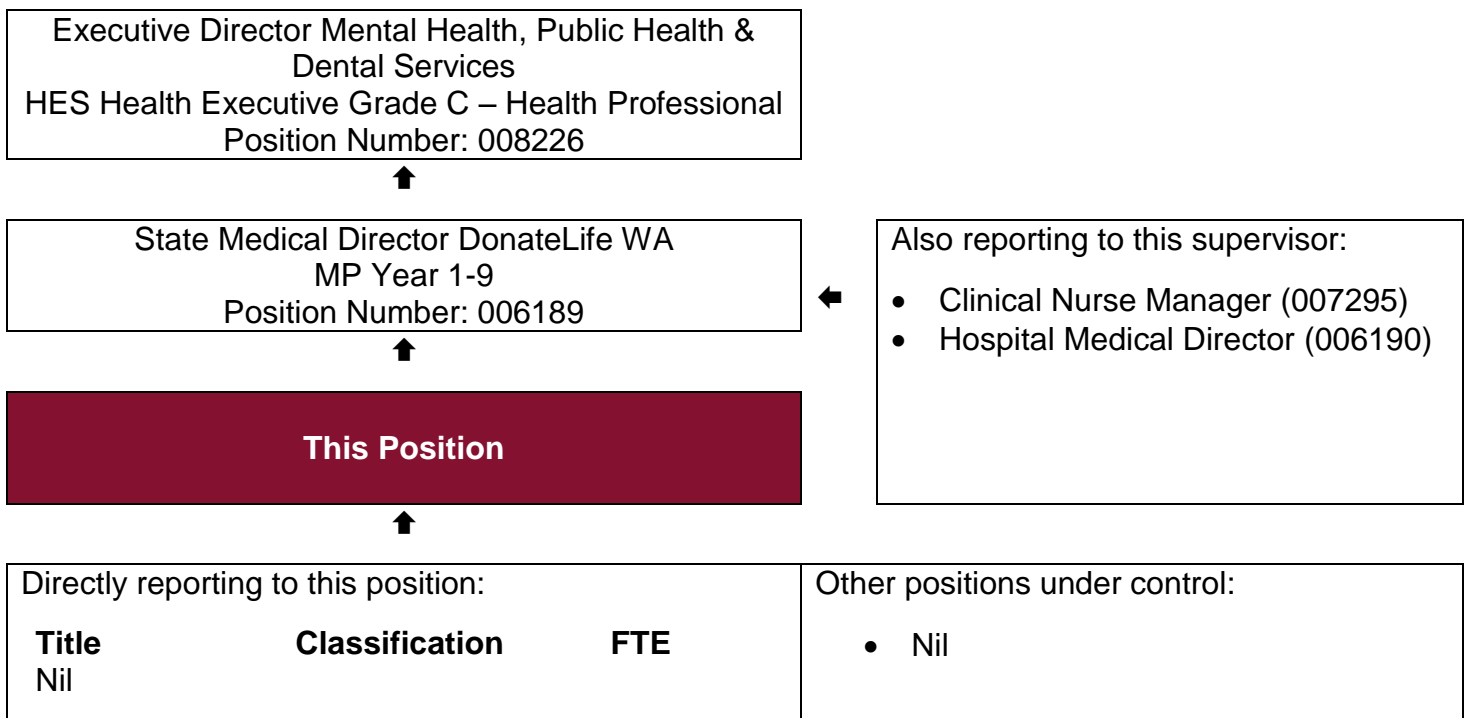
Medical Practitioners Agreement: Year 1-9

Position Number: 006458

DonateLife WA

North Metropolitan Health Service / Mental Health, Public Health and Dental Services

Reporting Relationships



Prime Function / Key Responsibilities

To promote a nationally consistent and coordinated approach to the system for organ and tissue donation for transplantation. Leads initiatives to optimise organ and tissue donation for transplantation including identification of potential cadaveric donors through to the promotion of integrated management of the donation process. In collaboration with Organ and Tissue Donation Nurses responsible for developing and delivering an integrated framework of education to health services staff and other stakeholders.

Brief Summary of Duties (in order of importance)

1. Hospital Medical Director

- 1.1 Responsible for ensuring effective end to end process of organ and tissue donation for transplantation for hospital and facilities within an agreed catchment area.
- 1.2 Working with hospital based team, champions the use of nationally consistent clinical triggers, agreed protocols and practices to promote optimal organ and tissue donation opportunities across an agreed catchment area.
- 1.3 Promotes the integrated team based management of the donation process to assure quality and consistency with all procedures from donor identification to donor family follow up.
- 1.4 As part of a team, may be required to discuss organ and tissue donations with, and to request consent for donation from potential families with follow-up support and referral to appropriate support programmes if required.
- 1.5 Ensures high standards of patient and family care during the process.
- 1.6 Participates in ward rounds in collaboration with an Organ and Tissue Donation Nurses to ensure an even representative spread across an agreed catchment area of Organ and Tissue Donation Agency staff.
- 1.7 Monitors implantation of agreed national protocols and practices across an agreed catchment area.
- 1.8 Evaluates and reports to the efficacy of protocols and practices to the State-wide Medical Director.
- 1.9 Liaises between ICU's, emergency department, organ and tissue donation agency, eye and tissue banks, state coroner, transplant and retrieval teams and healthcare facilities to minimise ongoing barriers to organ and tissue donation.
- 1.10 Fosters effective collegial relationships with stakeholders to establish efficient communication processes.
- 1.11 In collaboration with Organ and Tissue Donation Nurses responsible for developing and delivering an integrated framework of education to health services staff and other stakeholders.
- 1.12 In collaboration with Medical Directors maintains a point of contact and referral for organ and tissue donation, consenting processes and expert advice on organ and tissue donation.
- 1.13 Participate in the planning and implementation initiatives that establish consistent mechanisms which support organ and tissue donation.
- 1.14 Ensures the designated officer and delegated officers are familiar with their role within the organ and tissue donation process.
- 1.15 Ensures the continued improvement of the donation process by participating in relevant monitoring, audit, evaluation and research activities.
- 1.16 Develops and promotes a State-wide philosophy to the delivery of services.
- 1.17 Represents the Organ and Tissue Donation Agency on hospital committees and forums as required.
- 1.18 Undertakes a role as a champion for Organ and Tissue Donation within the healthcare and broader communities.
- 1.19 Contributes to planning and development of the organ and tissue donation service within Western Australia.

2. NMHS Governance, Safety and Quality Requirements

- 2.1 Participates in the maintenance of a safe work environment.
- 2.2 Participates in an annual performance development review.
- 2.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 2.4 Completes mandatory training (including safety and quality training) as relevant to role.

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- 2.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
 - 2.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- 3. Other duties as requested**

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Significant experience within the health sector, particularly in hospital and community related programs or areas and in dealing with stakeholders from differing areas of the health care sector.
3. Excellent interpersonal, verbal and written communication skills including negotiation skills.
4. Excellent problem solving skills including conceptual and analytical ability.
5. Proven ability to communicate in a sensitive, empathetic manner with families and/or caregivers in times of distress or bereavement.
6. Knowledge and demonstrated understanding of issues affecting Organ and Tissue Donation in WA.

Desirable Selection Criteria

1. Previous experience with organ and / or tissue donation or transplantation.
2. Previous experience in research or the implementation and evaluation of health reform.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature:
Date:

Dept./Division Head

Name:
Signature:
Date:

Position Occupant

Name:
Signature:
Date:

Created on:
Last updated on: July 2019
HSS REGISTERED