



HSS Registered

Speech Pathologist

Health Salaried Officers Agreement: HSO Level P1

Position Number: 105137

Speech Pathology / Clinical Services

Royal Perth Hospital / East Metropolitan Health Service

Reporting Relationships

Co Director, Service 1
MP Year 1 - 9
Position Number: 602502



Head of Speech Pathology
HSO Level: P4
Position Number: 105126



This Position



Directly reporting to this position:

Title	Classification	FTE
• Nil		



Also reporting to this supervisor:

- Senior Speech Pathologist, P2, 4.4 FTE
- Speech Pathologist, P1, 2.3 FTE
- Administrative Assistant, G3, 1.0FTE
- Manager Speech Pathology BHS P3 1.0 FTE
- Senior Speech Pathologist BHS, P2, 1.0 FTE
- Speech Pathologist BHS P1, 1.5 FTE

Key Responsibilities

As part of a multidisciplinary team provides Speech Pathology services to an allocated caseload requiring assessment, diagnosis and management of communication and swallowing disorders. Facilitates and promotes patient safety and quality of care. Practices as a Speech Pathologist as per the Speech Pathology Australia *Code of Ethics*, the Speech Pathology Australia *Scope of Practice* and EMHS policies and guidelines.

Brief Summary of Duties

1. Clinical

- 1.1. Provides evidence based Speech Pathology services to patients/clients within the Department/Unit including assessment, intervention and evaluation of patients with communication and swallowing disorders and provides a consultation service on request for other patients.
- 1.2. Undertakes clinical shifts at the direction of the Head of Department/Manager/Coordinator/Senior Speech Pathologist.
- 1.3. Actively prioritises and coordinates own caseload including participating in clinical review meetings and case conferences as appropriate.
- 1.4. Educates patients/carers in post discharge management and organises discharge summaries/referrals to other services, as appropriate.
- 1.5. Supports and liaises with patients, carers, colleagues, medical, nursing, allied health, support staff, external agencies and the private sector to provide coordinated multidisciplinary care.
- 1.6. Completes clinical documentation and undertakes administrative tasks as required.
- 1.7. Participates in departmental and other meetings as required to meet organisational and service objectives.
- 1.8. Participates in ongoing evaluation of clinical practice.
- 1.9. Assigns Speech Pathology interventions and tasks to assistants/support staff as appropriate, clinically/professionally supervises assigned work and obtains feedback on patient progress and clinical issues.

2. Education/Training/Research

- 2.1. Engages in continuing professional development/education and ensures continuous eligibility for membership of Speech Pathology Australia (SPA) as per essential criterion 1.
- 2.2. Participates in supervision, professional development and clinical consultation activities with the supervising Senior Speech Pathologist.
- 2.3. Assists with supervision and development of students and others as directed by senior staff.
- 2.4. Develops and participates in evidence based clinical research activities where required.

3. EMHS Governance, Safety and Quality Requirements

- 3.1. Participates in the maintenance of a safe work environment.
- 3.2. Participates in an annual performance development review.
- 3.3. Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4. Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5. Performs duties in accordance with Government, WA Health, East Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6. Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

4. Undertakes other duties as directed

Work Related Requirements

Essential Selection Criteria

1. Tertiary qualification in Speech Pathology and eligible for full membership of Speech Pathology Australia (SPA).
2. Demonstrated knowledge and skills in assessment, treatment and evaluation within Speech Pathology practice.
3. Demonstrated time management and organisational skills and ability to coordinate an assigned caseload.
4. Demonstrated effective interpersonal, written and verbal communication skills.
5. Demonstrated ability to work effectively in a multidisciplinary team setting.

Desirable Selection Criteria

1. Knowledge of quality improvement principles.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of eligibility for or current full membership of Speech Pathology Australia (SPA) must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

_____ Manager / Supervisor Name	_____ Signature or	_____ HE Number	_____ Date
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_____ Dept. / Division Head Name	_____ Signature or	_____ HE Number	_____ Date
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As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

_____ Occupant Name	_____ Signature or	_____ HE Number	_____ Date
_____ Effective Date			

HSS Registration Details (to be completed by HSS)

Created on _____	Last Updated on _____	December 2018
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