



North Metropolitan Health Service  
**Job Description Form**

**HSS Registered**

**Radiation Therapist**  
**Health Salaried Officers Agreement: HSO Level P1**  
 Position Number: 000975  
 Radiation Oncology / Medical Specialties Division  
 Sir Charles Gairdner Hospital / North Metropolitan Health Service

**Reporting Relationships**

Supervising Radiation Therapist  
 HSO Level P3  
 Position Numbers: 000978, 003889



Senior Radiation Therapist  
 HSO Level P2  
 Position Numbers: 004258,003990, 004306,  
 004380, 007271 & 007500



**This Position**



← Also reporting to this supervisor:

- N/A

Directly reporting to this position:  
 N/A

Other positions under control: N/A

**PRIME FUNCTION / KEY RESPONSIBILITIES:** As a competent practitioner the radiation therapist exercises professional judgement in providing a high level of patient care and an understanding of patient needs. Works across all Radiation Oncology modalities performing simulation, planning and radiation treatments as requested by licenced radiation oncologists in accordance with accepted protocols.

**Brief Summary of Duties (in order of importance)**

**1. Radiation Therapist Duties**

- 1.1. Performs simulation and localisation procedures to establish volumes including the use of CT, PET and MRI and verify plans prior to treatment.
- 1.2. Undertakes the planning of dosimetry required for the prescribed patient treatment.
- 1.3. Performs radiation treatment as prescribed and recorded on the treatment instruction sheet.
- 1.4. Uses problem solving skills to devise appropriate treatment regimes for patients across a range of Radiation Oncology modalities.
- 1.5. Maintains patient treatment records and statistics.
- 1.6. Arranges for the scheduling of patient treatment and review by consultants. Arrange for patient transport as required.
- 1.7. Understands and applies established quality assurance activities according to departmental protocols.
- 1.8. Assists in the preparation of face masks, electron cutouts and other special procedures in the mould room.
- 1.9. Participates in the supervision and assessment of students undertaking clinical practice training.
- 1.10. Assists in the preceptorship and mentoring of less experienced Radiation Therapists across a range of Radiation Oncology modalities (including Planning; Simulation, Mould Room and Treatment).
- 1.11. Understands and applies Departmental procedures relating to Occupational Safety and Health.
- 1.12. Participates in approved research.
- 1.13. Demonstrates a commitment to continuing professional development.

**2 NMHS Governance, Safety and Quality Requirements**

- 2.1 Participates in the maintenance of a safe work environment.
- 2.2 Participates in an annual performance development review.
- 2.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 2.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 2.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 2.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

**3 Undertakes other duties as directed.**

## **Work Related Requirements**

### **Essential Selection Criteria**

1. Tertiary qualification in Radiation Therapy and eligible for registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council of WA.
2. Demonstrated understanding of and ability to use modern Radiation Therapy equipment for a wide range of Radiation Oncology modalities (including localisation, mould room, planning and treatment).
3. Ability to communicate effectively with patients and staff.
4. Ability to work effectively as a member of a multidisciplinary team.
5. Knowledge of quality assurance principles and methodologies.
6. Demonstrated commitment to continuing professional development.

### **Desirable Selection Criteria**

1. Possession or progress towards relevant postgraduate qualification(s).
2. Previous experience mentoring and/or teaching trainees/students.
3. Participation in research, projects or quality improvement initiatives related to Radiation Therapy.

### **Appointment Prerequisites**

Appointment is subject to:

- Evidence of current registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council of WA must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## **Certification**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

### **Manager/Supervisor**

Name:  
Signature/HE:  
Date:

### **Dept./Division Head**

Name:  
Signature:  
Date:

### **Position Occupant**

Name:  
Signature:  
Date: