# JOB DESCRIPTION FORM

## Section 1 - POSITION IDENTIFICATION

Goldfields		Position No:	601659
Division:	Esperance Health Campus	Title:	Clinical Nurse
Branch:	Extended Care	Classification:	RN Level 2
Section:	Ambulatory Care	Award/Agreement	Nurses and Midwives Agreement

Section 2 – P	OSITION RELATION	ONSHIPS		
Responsible To	Title:	Director of Nursing – Health Service Manager		OTHER POSITIONS REPORTING DIRECTLY TO
10	Classification:	RN SRN Level 8		THIS POSITION:
	Position No:	601649		<u>Title</u>
		<b>↑</b>		601654 – Clinical Nurse
Responsible	Title:	Clinical Nurse Manager –		
То		Emergency Department	_	
	Classification:	RN SRN Level 3	+	
	Position No:	601653		
		<b>^</b>		
This	Title:	Clinical Nurse		
position	Classification:	RN Level 2		
	Position No:	601659		
		<b>↑</b>		

Positions under direct supervision:		← Other positions under o	← Other positions under control:	
Position No. Title		Category	Number	

## Section 3 - KEY RESPONSIBILITIES

Performs the primary functions of a professional nurse by delivering a high standard of nursing care.

WA Country Health Service -GOLDFIELDS

15 February 2018

**REGISTERED Job Description Form** 

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		CLASSIFICATION	RN Level 2	



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

### OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

## **OUR STRATEGIC DIRECTIONS TO 2018**

- 1. Improving health the experience of care
- 2. Valuing consumers, staff and partnerships
- 3. Governance, performance and sustainable services

#### **OUR GUIDING PRINCIPLES**

Consumers first in all we do Safe, high quality services and information at all times

Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

## **OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

*Integrity* – accountability, honesty and professional, ethical conduct in all that we do.

Justice - valuing diversity, achieving health equality, cultural respect and a fair share for all.

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15 February 2018

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Job Description Form

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# Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.	Maintains professional knowledge and skills related to the area of responsibility.	R	
2.	Delivers a high standard of patient care and utilises a problem orientated approach to all patients.	R	
3.	Directs nursing care given by other nursing personnel to ensure adherence to hospital policies.	R	
4.	Acts as a resource person for other nursing personnel.	R	
5.	Coordinates and delivers nursing care with a community setting.	D	
6.	Liaises with the Director of Nursing/Health Service Manager regarding staffing.	R	
7.	Participates in performance appraisal as appropriate.	Α	
8.	Participates on relevant hospital committees as requested.	0	
9.	Sets personal goals and evaluates own performance.	R	
10.	Assistants and participates in educational activities relevant to areas of responsibility for the hospital and the nursing community.	R	
11.	Undertake duties as directed.	0	
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

Frequency: D - Daily, W - Weekly, F - Fortnightly, M - Monthly, R - Regularly, O - Occasionally, A - Annually

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#### Section 5 - SELECTION CRITERIA

#### **ESSENTIAL**

- Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
- 2. Significant post registration experience.
- 3. Recent community based nursing experience.
- 4. Demonstrated effective communication and interpersonal skills.
- 5. Ability to plan and facilitate management of nursing care with a community setting.
- 6. Knowledge and application of Quality Management.
- 7. Knowledge of legislation relevant to Nursing.
- 8. Available for hospital "On Call' roster.
- 9. Understanding of Occupational Safety and Health standards and Equal Employment Opportunity principles and practices.

#### **DESIRABLE**

- 1. Relevant tertiary qualifications or substantial progress toward requirement.
- Palliative Care Nursing Experience.
- 3. Understanding of current issues affecting the health industry.
- 4. Knowledge of Disability Services awareness of access to Health Services that effect the clients of this position.

#### Section 6 - APPOINTMENT FACTORS

Location	Esperance	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions		current registration by t	he Nursing and Midwifery Board of Australia must be provided prior to
Conditions	<ul> <li>commencement.</li> <li>Completion of a 100 point identification check</li> <li>Successful Criminal Record Screening clearance and a Working with Children (WWC) check</li> <li>Successful Pre- Placement Health Screening clearance</li> <li>Allowances</li> <li>District Allowance as applicable</li> </ul>		
Specialised equipment operated			

### **Section 7 - CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date://_ Operations Manager Esperance	Signature and Date:// Regional Director
As accurant of the position I have noted the state	ment of duties, reapposabilities and other requirements as detailed in this

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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