



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	601753
Division:	Esperance Health Campus	Title:	Clinical Nurse Specialist – MH Triage
Branch:	Mental Health Service	Classification:	RN SRN Level 3
Section:	Community Mental Health Team	Award/Agreement	Nurses and Midwives Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Regional Manager Mental Health
	Classification:	HSO Level G10
	Position No:	601358

OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
601839 – Administrative Assistant
601873 – Senior Health Professional MH
601911 – Clerk Mental Health
601913 – Health Professional MH

Responsible To	Title:	Team Leader MH
	Classification:	HSO Level P3
	Position No:	601754

This position	Title:	Clinical Nurse Specialist – MH Triage
	Classification:	RN SRN Level 3
	Position No:	601753



Positions under direct supervision:	← Other positions under control:
Position No. Title	Category Number

Section 3 – KEY RESPONSIBILITIES

Provides comprehensive triage services, nursing leadership, professional consultation and advanced clinical practice within an integrated multi-disciplinary community mental health service.

**WA Country Health Service –
 GOLDFIELDS**

10 May 2018

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State’s major maternity hospital – and 40% of the State’s emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people’s health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times

Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

OUR VALUES

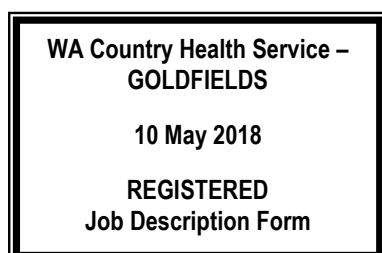
Community – making a difference through teamwork, cooperation, a ‘can do’ attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.



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Section 4 – STATEMENT OF DUTIES

The occupant of this position will demonstrate a commitment to the values of health services promoting health.

Duty No.	Details	Freq.	%
1.0	PROFESSIONAL		70
1.1	Provides and facilitates the delivery of evidence-based specialised mental health services for clients of the service, their carers and families.	D	
1.2	Carries out mental health triage assessment (including home, hospital and community based) in accordance with recognised principles of professional practice, for children, youth, adults and seniors presenting to the service.	D	
1.3	Provides input into clinical case management of complex cases for clients of the service, their carers and families, requiring advanced problem solving strategies.	D	
1.4	Develops acute management plans for clients presenting with mental health problems, including initial case management, referral and support services, for clients, carers and their families using advanced problem solving strategies.	D	
1.5	Administers medication for clients and ensures relevant standards are met in providing medication and mental health nursing care.	R	
1.6	Develops and represents the service within an extensive clinical liaison network with Health Services, General Practitioners, Hospitals, and other service providers/community organisations to foster partnerships and shared care arrangements for clients.	R	
1.7	Provides a hospital in-reach and consultation-liaison service, and serves as the single point of contact for hospital and general practice referrals to the service.	O	
1.8	Develops and maintains triage systems and documentation, in consultation with the Team Leader.	R	
1.9	Promotes, participates in, and mentors other clinicians in clinical review and professional supervision sessions as required.	R	
1.10	Maintains high-level knowledge in relation to evidence-based practices and current developments in mental health, and introduces this knowledge into the clinical governance processes of the service.	O	
1.11	Develops and provides educational activities and programs for clients, family/carers, health service staff and community groups.	O	
1.12	Develops and provides training programs for other professionals in relation to triage assessment and acute case management of mental health clients.	O	
1.13	Assists in the recruitment, selection and induction of clinical staff for the service.	R	
1.14	Oversees the implementation and coordination of student placement programs and orientation programs for clinical staff and students as appropriate.	R	
1.15	Ability to work flexible hours and availability for on call.	R	
1.16	Provides leadership support to, and acts as, the Team Leader as required.	R	
2.0	MANAGEMENT/ADMINISTRATION/QUALITY IMPROVEMENT		15
2.1	Provides and maintains accurate records including National Outcomes & case mix data collection via the clinical information system (PSOLIS) as required by the service.	R	
2.2	Promotes and participates in the development, planning and evaluation of Mental Health Services, including implementing service standards and/or policies and promoting best practice in relation to the application of the Mental Health Act (1996).	R	
2.3	Identifies, initiates and drives continuous quality improvement activities and applies principles in practice.	R	
2.4	Line management of other staff as required.	O	
3.0	EDUCATION AND RESEARCH		10
3.1	Develops and presents educational and training programs to other professionals and colleagues to promote the development of clinical skills in working with mental health clients.	O	
3.2	Responsibility for recognising limitations in knowledge and expertise and seek expert advice and supervision, as appropriate.	R	
3.3	Initiates and participates in research projects as required.	O	
3.4	Accepts responsibility for and participates in own professional development.	O	
4.0	OTHER		5
4.1	Other duties as directed by the Manager.	O	
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive Equal Employment Opportunity, Occupational Safety & Health, Public Sector Code of Conduct, Code of Ethics, Quality Improvement, Performance Excellence, Customer Focus, Disability Services Act and Confidentiality throughout the organisation.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Substantial experience working within the mental health field across a range of clinical settings relevant to community mental health practice.
3. Demonstrated knowledge, understanding and experience of mental illness, assessment of complex presentations and providing evidence-based acute interventions for people with mental health or related disorders.
4. Sound knowledge of current practices in mental health services and of the Mental Health Act of WA.
5. Demonstrated ability to work as an effective member of a multidisciplinary team and experience in workplace leadership.
6. Highly developed communication and interpersonal skills.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services, Occupational Safety and Health and how these impact on employment and service delivery.
8. Possession of a current WA C or C-A Class driver's licence or equivalent and ability to travel within the region including overnight stays as required.

DESIRABLE

1. Knowledge and understanding of the provision of mental health services within a rural community including the provision of culturally appropriate services to Consumers and Families.
2. Ability to teach in both formal and informal settings.

Section 6 – APPOINTMENT FACTORS

Location	Esperance	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement • Completion of a 100 point identification check This position is subject to a successful Criminal Record Screening clearance and a Working with Children (WWC) Check <ul style="list-style-type: none"> • Successful Pre- Placement Health Screening clearance • A current WA C or C-A Class drivers licence or equivalent Allowances <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Regional Manager Mental Health

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed
<div style="border: 2px solid black; padding: 5px;"> WA Country Health Service – GOLDFIELDS 10 May 2018 REGISTERED Job Description Form </div>			