



APPLICANT'S NAME

**ACADEMIC DETAILS**

- 1. Please provide details of current and previous qualifications obtained in your resume
- 2. If qualification obtained from an educational institution outside Australia please provide an assessment of your qualifications from the Curriculum Council of WA (Secondary qualifications), WA Department of Training – Overseas Qualifications Unit (Tertiary and Technical qualifications)

**SUPPLEMENTARY DETAILS**

**DUTY TO DISCLOSE INFORMATION**

There is an onus on potential employees to inform the Department of matters that are relevant to your employment. Such matters would include, but not be limited to: health, workers compensation claims, qualifications, training, and experience. This information needs to be provided if it in any way impacts on your ability to perform the duties of the position.

It must be highlighted that the disclosure of relevant matters that impact on your ability to perform the duties of the proposed position is not a barrier to the consideration of your employment application. The Department is an equal opportunity employer and efforts will be made, where appropriate, to accommodate special needs.

To the best of your knowledge are there any relevant matters that would impact on your ability to perform the duties of the proposed position?

No  Yes  (please give details) .....

.....

.....

.....

.....

.....

.....

..... (if insufficient space use the back of the page)

**Note:** Non disclosure of such matters may have an adverse effect on your employment if discovered at a later time.

**SEVERANCE PACKAGE**

Are you in receipt of a Western Australian State Government severance package?

No  Yes  (please give date of expiry) DD/MM/YYYY

**CONVICTIONS**

Do you have any convictions for any offences from any court or are you currently the subject of and charge pending before any court? You do not need to give details of any conviction which you have had declared spent. (*Spent Convictions Act 1988*).

No  Yes  (please give details) .....

.....

..... (if insufficient space use the back of the page)

**Note:** A criminal record does not necessarily disqualify an applicant. If rejection of your application is considered solely because of a criminal record, you will be given the opportunity to discuss the matter fully before a final decision is made.

I DECLARE THE ABOVE STATEMENTS TO BE TRUE IN ALL RESPECTS. I ACKNOWLEDGE THAT ANY STATEMENT WHICH IS FOUND TO BE FALSE OR DELIBERATELY MISLEADING WILL MAKE ME, IF EMPLOYED, LIABLE FOR DISMISSAL.

Date: DD/MM/YYYY

Signature.....  
(or just type your name)