



HSS Registered April 2018

Registrar – Trainee - Medical Education

Medical Practitioners Agreement: Year 1-7

Position Number: 500255

Clinical Services Directorate

Child and Adolescent Health Service (CAHS)

Reporting Relationships

Director Clinical Services
Consultant, Yr 1 - 9
00011894



Director Post Graduate Medical Education
Consultant, Yr 1 - 9
00012830



This Position



Reporting to this position:
N/A

Also reporting to this supervisor:

- Director of Clinical Training, Consultant Yr 1 - 9
- Director Simulation Education, Consultant Yr 1 - 9
- Education Officer, HSO GL6

Key Responsibilities

Located within Post Graduate Medical Education (PGME), the key responsibilities of the Medical Education Registrar include:

- Providing clinical teaching and direct educational support to pre vocational trainee Junior Medical Officers (JMOs) at PMH/PCH.
- Developing, implementing and evaluating education programs both within PMH/PCH and the wider community.
- Providing leadership in promoting CAHS values.

Brief Summary of Duties

1. Registrar Trainee Medical Education

- 0.5 FTE will be allocated to onsite clinical duties under the supervision of Specialists, as agreed with the Director of the clinical Directorate of interest. This may be varied from time-to-time in line with operational requirements.
- Under the direction of the Director PGME, function at provider/facilitator level in structured educational programs including (but not limited to):
 - JMO education programs including the weekly Resident Medical Officer (RMO) teaching program and the Senior RMO teaching program.
 - The Registrar transition program (RMO “*Step Up*”).
 - Simulation training, including *Responding to Clinical Deterioration* sessions.
 - Assisting PGME and the Chief Registrar plan and undertake JMO orientation programs.
- Assists the Chief Registrar co-ordinate and organise the FRACP Paediatrics and Child Health written and clinical examinations, under supervision of the Director of Paediatric Education.
- Participation in the PGME Subcommittee and other meetings as agreed with the Director PGME and Director Simulation Training, including JMO term allocations.
- Escalates promptly any concerns about JMOs (professional and/or personal) to Director PGME and/or Directors of Medicine and Surgical.
- Works closely with Executive to promote CAHS’ values and support a patient-centred, equitable, sustainable health service.
- Actively promotes the WA Health Code of Conduct amongst JMOs.

2. CAHS Governance, Safety and Quality Requirements

- Participates in the Child and Adolescent Health Service (CAHS) performance development review process.
- Supports the delivery of safe patient care and the consumers’ experience ensuring services are family centred. This includes participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- Completes mandatory training (including safety and quality training) as relevant to role.
- Performs duties in accordance with Government, WA Health, CAHS and Departmental / Program specific policies and procedures.
- Abides by and upholds the WA Health Code of Conduct, CAHS Vision, Mission and Values, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

3. Undertakes other duties as required.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Advanced trainee within the FRACP (Paediatrics and Child Health Division).
3. Evidence of commitment to the development of a safe, equitable, sustainable, multidisciplinary health service.
4. An interest in, and commitment to, furthering medical education.
5. Ability to teach at both the postgraduate and undergraduate level.
6. Ability to work independently but also within a multidisciplinary team.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Desirable Selection Criteria

1. Shows dedication to and interest in pursuing a career in Paediatrics, and has a positive attitude to learning and developing skills.
2. Demonstrated ability to monitor and review own clinical effectiveness, and awareness of own limitations.
3. Effective time management and organisational skills.
4. Commitment to quality, safety and efficiency, including continuous improvement of patient outcomes.

Appointment Pre-requisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 point identification check
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Integrity check
- Successful Pre-Employment Health Assessment

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager / Supervisor Name	Signature or	HE Number	Date
Directorate/ Dept. Head	Signature or	HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature or	HE Number	Date
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HSS Registration Details (to be completed by HSS)

Created on	June 2016	Last Updated on	April 2018 HE02480
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