



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>GREAT SOUTHERN</b>		<b>Position No:</b>	005052
<b>Division:</b>	Great Southern Population Health	<b>Title:</b>	Audiologist
<b>Branch:</b>	Primary Health	<b>Classification:</b>	HSO Level P-2
<b>Section:</b>		<b>Award/Agreement</b>	Health Salaried Officers Agreement

### Section 2 – POSITION RELATIONSHIPS

Responsible To	<b>Title:</b>	Director Population Health
	<b>Classification:</b>	HSO Level G-11
	<b>Position No:</b>	007720
		↑
Responsible To	<b>Title:</b>	Manager Primary Health Albany
	<b>Classification:</b>	HSO Level G-8
	<b>Position No:</b>	006018
		↑
This position	<b>Title:</b>	<b>Audiologist</b>
	<b>Classification:</b>	HSO Level P-2
	<b>Position No:</b>	005052
		↑

#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
005046 Senior Occupational Therapist HSO LP-2
005051 Senior Physiotherapist HSO LP-2
005050 Senior Speech Pathologist HSO LP-2
007801 Allied Health Assistant HSO LG-2
007638 Clerical Officer HSO LG-2
005559 Clerical Officer HSO LG-2
615238 Senior Dietitian HSO LP-2
615260 Clinical Psychologist HSO Grade 2
615261 Social Worker LP-1

Positions under direct supervision:	← Other positions under control:		
Position No.	Title	Category	Number
Nil			

### Section 3 – KEY RESPONSIBILITIES

To develop, implement and maintain a high quality audiology service for clients in the Great Southern region using advanced clinical practice skills and following a Primary Health Care philosophy

WA Country Health Service – Great Southern  
**16 August 2017**  
**REGISTERED**

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State’s major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE**

Working together for a healthier country WA

**WHAT WE STAND FOR**

***A fair share for country health*** – securing a fair share of resources and being accountable for their use.

***Service delivery according to need*** – Improving access based on need and improving health outcomes.

***Closing the gap to improve Aboriginal health*** – Improving the health of Aboriginal people.

***Workforce stability and excellence*** – Building a skilled workforce and a supportive workplace.

**OUR VALUES**

***Community*** - country hospitality, where there is openness, generosity and cooperation. Building healthy and empowered communities and teams, being inclusive, working together, valuing each other and the difference we can all make. A ‘can-do’ attitude.

***Compassion*** - commitment to caring for others with consideration, appreciation, understanding, empathy, kindness and respect. Listening and being heard.

***Quality*** - always striving to provide the best possible care and service through questioning and review, high standards, innovation, creativity, learning and improving. All of us being part of the solution.

***Integrity*** - building trust based on openness, honesty, accountability and valuing and respecting others opinions and points of view. Demonstrating the values. Respectful communication and relationship building. Being mindful of the legacy we hand on to future staff and communities.

***Justice*** - achieving equity and fairness, showing cultural respect, valuing and embracing diversity and respecting confidentiality. Treating everyone equally. Speaking up when there is injustice. Transparency.

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#### Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
<b>1</b>	<b>CLINICAL</b>		80
1.1	Plans, develops, co-ordinates and evaluates Audiology services for the Lower Great Southern Primary Health Service and the region.	D	
1.2	Initiates and participates in the planning, development, co-ordination and evaluation of the population based ear health program.	D	
1.3	Manages a clinical caseload involving assessment, diagnosis and management of children aged 3 months to 18 years referred for audiological services.	D	
1.4	Participates in multidisciplinary team meetings and liaises with other staff and health professionals in co-ordination of client treatment / intervention programs	D	
1.5	Liaises with colleagues in other agencies and organisations as required.	R	
<b>2</b>	<b>PROFESSIONAL DEVELOPMENT</b>		10
2.1	Advises on and participates in professional development programs for Community Nursing staff.	R	
2.2	Trains other health personnel and associates of clients in the management of the child with hearing impairment.	R	
2.3	Initiates and participates in staff development programs.	O	
2.4	Initiates and participates in approved research programs.	R	
2.5	Maintains own professional development through participation in performance management.	O	
2.6	Adheres to EEO and OSH principles.	R	
<b>3</b>	<b>ADMINISTRATIVE</b>		5
3.1	Develops and maintains a prioritisation of service delivery and programs with regard to the availability of resources in accordance with Lower Great Southern Primary Health policy.	D	
3.2	Provides monthly and yearly statistics and contributes to the Annual Report.	R	
3.3	Selects and maintains audiology equipment to ensure accuracy and effectiveness.	D	
3.4	Participates in appropriate meetings and committees.	R	
<b>4</b>	<b>OTHER</b>		5
4.1	Undertakes other duties as directed.	O	
4.2	Participates in quality management programs.	R	
4.3	Initiates and participates in relevant community education programs.	R	
	<i>The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety &amp; Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.</i>		

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### Section 5 – SELECTION CRITERIA

#### ESSENTIAL

1. Tertiary qualification in Audiology and eligible for full membership in the Audiological Society of Australia (ASA)
2. Demonstrated experience and advanced level of skills and knowledge in the planning, implementation and evaluation of paediatric audiology services
3. Demonstrated knowledge and understanding of primary health care principles
4. Highly developed communication and interpersonal skills, including the use of technology. Demonstrated clinical leadership and governance in Audiology services and practice
5. Demonstrated experience working in a cross cultural setting considering the social determinants, particularly as they relate to Aboriginal Health
6. Highly developed skills and ability to function independently and in a multidisciplinary team.

#### DESIRABLE

1. Experience working in a rural and/or remote setting and an understanding of regional/rural service issues in the public sector health system
2. Possession of computer skills relevant to database management and statistics
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery

### Section 6 – APPOINTMENT FACTORS

<b>Location</b>	Albany	<b>Accommodation</b>	As determined by the WA Country Health Service Policy
<b>Allowances/ Appointment Conditions</b>	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of eligibility for or current full membership of the Audiological Society of Australia (ASA) must be provided prior to commencement</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening and Working with Children (WWC) check</li> <li>• Successful Pre- Placement Health Screening clearance</li> </ul>		
<b>Specialised equipment operated</b>			

### Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Manager**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Regional Director**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

