



## Current Employment Opportunity

### Coordinator Communications and Media

MPR02224

Level 6, \$99,966 - \$110,590 pa + superannuation, PSGOGA 2017

East Perth – Permanent – Full Time

The Department of Jobs, Tourism, Science and Innovation is Western Australia's lead agency for economic development, international trade and investment, and tourism. It also leads the promotion and development of the defence, international education, and science and innovation sectors in Western Australia. The department offers excellent career prospects in a supportive and challenging environment.

We are seeking a motivated and professional Media and Communications Coordinator to promote the Department's external profile and objectives, overseeing the Department's digital and online strategy, including website development and management, and social media presence. The role also provides professional advice to staff and management on media and communication matters and provides written support for speeches and interviews for Ministers and Corporate executive.

To be successful in this interesting and challenging role you will have demonstrated comprehensive journalism skills including speechwriting together with experience in managing an online presence. You will demonstrate success in delivering on project objectives and through presenting messages in a clear and concise manner.

For specific information regarding the requirements of the position, please contact **Steve Melville, Director Corporate Services, on (08) 9222 0519.**

Appointments to subsequent similar vacancies arising within six (6) months from the endorsed recruitment decision may also be possible.

To apply, please provide a brief covering letter (maximum 3 pages) describing how your skills and experience meet the job requirements and capabilities described in the job description form, and a detailed CV including the names of two (2) referees.

**Job Application Packages:** To apply for the position online visit [JTSI Careers](#) and to learn more about the Department please visit [www.jtsi.wa.gov.au](http://www.jtsi.wa.gov.au). If you are not able to access our website, please contact (08) 9222 0463 for an application package.

**Send Applications:** You may apply online via the above website or by forwarding your application to: Mrs Dianne Easton, Senior Human Resources Officer, Department of Jobs, Tourism, Science and Innovation, Level 6, 1 Adelaide Terrace, East Perth WA 6004.

**Closing Date: Tuesday 5 June 2018 at 12:00pm MIDDAY (AWST)**

The Department of Jobs, Tourism, Science and Innovation is proud to be an equal opportunity employer. We pride ourselves on the diversity of our staff and encourage indigenous Australians, young people, women, people from culturally diverse backgrounds and people with disabilities to apply for positions. We offer a range of employment benefits such as opportunities for flexible working arrangements, training, salary packaging, part time work and many more!

