



JOB PROFILE

TITLE: Arborist
CLASSIFICATION: Level 4.1
POSITION NO: 96000050
DIRECTORATE: Horticulture and Conservation
BRANCH: Arboriculture
LAST REVIEWED: February 2018

The Botanic Gardens and Parks Authority is an equal opportunity employer.

Job Role:

Work as a member of the Arbor Team to manage trees and implement the team's operational plan within Kings Park and Bold Park, including tree climbing, tree surgery, general works and associated record-keeping.

Reporting Relationships

(Position to which this position reports, and other positions reporting to it).

This position reports to:

- Curator Arboriculture

Other positions which report to Supervisor / Manager above

- Arborist Wages 4.1 x 1
- Arboriculture student x 1

Leadership/People Management

(Number of employees for whom the occupant is directly or indirectly responsible)

Direct reports	Positions reporting to these
One	Nil
Intermittent team of up to 10 people including Horticulturalists and Horticultural Trainees.	



CONTEXT

The Botanic Gardens and Parks Authority:

The mission of Botanic Parks and Gardens Authority is 'to conserve and enhance Kings Park and Botanic Garden and Bold Park with the Community and to conserve biological diversity generally'.

The core business of the Authority is to promote recreational and tourism services and facilities; to care for, control and manage botanic gardens, urban bushland and parks; to enhance cultural heritage; and to conserve and enhance biodiversity through research and education.

The Botanic Gardens and Parks Authority has two services that are purchased by Government: Service 1 relates to Visitor Service and Cultural Heritage and Service 2 relates to Conservation and Scientific Research.

The Authority is committed to the following principles:

Respect and Equity

Working with people, visitors, lands and our diverse heritage with respect.

Respecting and promoting Indigenous cultural heritage.

Providing a safe and accessible work and visitor environment where each individual is valued equally.

Sustainability

Achieving an appropriate balance between the intrinsic values of cultural heritage, natural heritage and business activities.

Respecting the fundamental importance of biological diversity and valuing its conservation.

Achieving and promoting environmental improvements and sustainable practices.

Fiscal Responsibility and Accountability

Delivering sound financial management and seeking opportunities for improvement in consolidated funding and appropriate new revenue opportunities.

Ensuring honest, transparent and accountable governance.

Inclusiveness

Building and sustaining an effective community of staff, volunteers and stakeholders.

Seeking new and managing existing strategic alliances for mutual benefit.

Excellence

Striving to achieve excellence through continuous innovation and improvement.

This Directorate:

The Horticulture and Conservation Directorate is responsible for the Botanic Garden, bushland, plant development, nursery, herbarium, seed technology centre, information technology, parkland and infrastructure and Bold Park, in accordance with the Functions in the *Botanic Gardens and Parks Authority Act 1998*.



ROLES OF THIS JOB

1. Assist in developing the annual operational plan for the Arboriculture team.
2. Implement the Arboriculture operational plan as part of a team.
3. Undertake tree surgery works as directed by the BGPA Curator Arboriculture.
4. Ensure tree surgery and general works undertaken are recorded and records are kept up to date and accurate
5. Assist with development of arboricultural techniques and practices and the implementation of management and maintenance programs.
6. Assist with production of tree stock, planting and formative care.
7. Assist with data collection and input required for long and short term management strategies.
8. Liaise and cooperate with Curator Arboriculture and other sections to ensure sectional and divisional operational plans are implemented efficiently and effectively.
9. Assist the Curator Arboriculture in the coordination, training and instruction of a small Arboriculture team, other qualified horticulturists, and general horticultural students as required.
10. Assist with supervision of Arboricultural contractors on the designated lands.

Other

1. Actively contributes to improving teamwork within the Authority.
2. Participates in the Performance Enhancement and Training program.
3. Operates in accordance with BGPA's policies and relevant legislation including Occupational Health Safety and Equal Employment Opportunity.
4. Undertakes other duties as directed.

Duties will be performed under general supervision.



WORK REQUIREMENTS (SELECTION CRITERIA)

1. Demonstrated excellent experience in industry approved tree surgery principles and practices.
2. Demonstrated excellent skills and experience in current arboriculture tree climbing techniques and advanced rigging techniques.
3. Demonstrated excellent understanding of tree species and function within an amenity landscape.
4. Good communication, interpersonal and organisational skills, including the proven ability to coordinate activities and enhance team effectiveness.
5. Certificate III in Horticulture – (Arboriculture) or higher or approved equivalent.

SPECIAL CONDITIONS

- Must wear BGPA uniform as provided
- Current “C” and “MRB” class drivers licence
- Current elevated work platform certificate
- Pre-employment medical required

SALARIES AGREEMENT/AWARD

Botanic Gardens and Parks Authority (Operations) General Agreement 2018

SIGNATURE: _____
DIRECTOR/CEO

DATE: ___/___/___