



## SECTION 1 – POSITION IDENTIFICATION

<b>Position number:</b>	Generic
<b>Title:</b>	Residential Care Worker - Country
<b>Classification:</b>	Level 2
<b>Directorate:</b>	Country Services
<b>Division:</b>	District Office
<b>Section:</b>	District Office
<b>Award/Agreement:</b>	Public Service Award 1992; relevant Public Service and Government Officers General Agreement
<b>Location of position:</b>	Various Country locations

## SECTION 2 – REPORTING RELATIONSHIPS

POSITION TITLE	CLASSIFICATION
District Director	Specified Calling Level 5

*Reports to*



Manager Residential Care / Senior Manager Residential Care	Level 6 / Specified Calling Level 3
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*Reports to*



This position	Level 2
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Department for Child Protection  
 and Family Support  
**REGISTERED COPY**  
 December 2014

## POSITIONS UNDER DIRECT SUPERVISION:

Title	Classification
NIL	

## SECTION 3 – DEPARTMENT VALUES

<ul style="list-style-type: none"> <li>We value respect</li> <li>We value openness</li> </ul>	<ul style="list-style-type: none"> <li>We value team work</li> <li>We value responsiveness</li> </ul>
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## SECTION 4 – STATEMENT OF RESPONSIBILITIES

The **Residential Care Worker - Country** is responsible for:

Working as a member of a team to achieve best outcomes for children and young people.

Providing group and individual therapeutic residential care to children and young people.

Assisting in planning, developing and implementing activities with children and young people.

<b>POSITION TITLE</b> Residential Care Worker – Country (50d)	<b>CLASSIFICATION</b> Level 2	<b>POSITION NO</b> Generic	<b>Document Date</b> December 2014
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## SECTION 5 – KEY RESPONSIBILITIES

No	Key Responsibility Area and Related Duties
1.	<p><b>Work with young people</b></p> <ul style="list-style-type: none"> <li>• As a flexible and reliable team member, provides therapeutic residential care to groups and individual children and young people within the Department of Communities, Child Protection and Family Support (the Department), Residential Care Framework.</li> <li>• Creates and maintains a safe and caring environment for children and young people, including taking physical control when necessary, according to specified standards.</li> <li>• Plans, coordinates and participates in daily life and recreational activities with children and young people to promote positive growth and development.</li> <li>• Works therapeutically with children and young people who at times display challenging behaviour, in a way that is consistent with a team approach.</li> <li>• Contributes to the daily routine and activities of children and young people and provides a high level of care, engagement and supervision.</li> <li>• Follows up on outstanding tasks and contributes toward identified outcomes for children and young people.</li> <li>• Provides accurate written case notes and recording of activities and critical incidents to assist with the record keeping and meet statutory requirements.</li> </ul>
2.	<p><b>Other duties</b></p> <p>Liaises with Department, government and non government agencies, and family members when appropriate or required.</p> <p>Performs administrative duties including data entry and provides written, verbal and computer reports.</p> <p>Undertakes and organises housekeeping and maintenance to ensure a positive and safe physical environment.</p> <p>Participates in training, performance management and staff development program.</p> <p>Performs other duties as directed.</p> <p>Participates in Emergency Management and Response duties as required.</p>

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## SECTION 6 – WORK RELATED REQUIREMENTS

### ESSENTIAL

1. Aboriginality is a genuine qualification for this position (Section 50(d) of the Equal Employment Opportunity Act of 1984).
2. Certificate III and Certificate IV in Community Services (Protective/Residential Care) or approved equivalent OR equivalent experience in working with or caring for children and young people who have experienced trauma.
3. Understanding of therapeutic residential group home care with traumatised children and young people including Aboriginal and other culturally and linguistically diverse groups.
4. Demonstrated knowledge of engaging with children and young people in life skills and recreational activities, and commitment to positive self-worth and development.
5. Demonstrated ability to work as a team member, reflect on and learn from mistakes and exercise appropriate self-care.

## SECTION 7 – ESSENTIAL ELIGIBILITY REQUIREMENTS

The occupant of this position will require the following prior to appointment:

- Current 'C or A' class driver's licence
- Current Senior First Aid Certificate or willingness to acquire one
- Satisfactory Criminal Record and Department Checks
- Working with Children Check
- Assessed medical fitness to undertake the duties of the position as required by the district
- Willingness to commit to shift work, including weekends and Public Holidays

## SECTION 8 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

### DELEGATED AUTHORITY:

(Director or above)

**SIGNATURE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**POSITION TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_