



HSS Registered January 2018

**Clinical Nurse**  
**Nurses and Midwives Agreement: Level 2**  
**Position Number: 105414**  
**Nursing Division/ Service 1**  
**Royal Perth Bentley Group / East Metropolitan Health Service**

**Reporting Relationships**

Nursing Director  
 SRN Level 10  
 Position Number: 105222



Nurse Unit Manager  
 SRN Level 4  
 Position Number: 603061



**This Position**



Directly reporting to this position:

Title	Classification	FTE
• Registered Nurses	RN Level 1 & 2	FTE
• Enrolled Nurses	EN Level 1-4	FTE
• Assistants in Nursing	AIN, Year 1-3	FTE

← Also reporting to this supervisor:

- Registered Nurses, RN, Level 1 and 2
- Enrolled Nurses, EN, Level 1-4
- Assistants in Nursing, AIN, Year 1-3

**Key Responsibilities**

As part of a multidisciplinary team provides clinical and professional expertise to ensure comprehensive evidence based nursing care is delivered to patients. Facilitates and promotes patient safety and quality of care. The Clinical Nurse practices within their scope of practice considerate of the Nursing and Midwifery Board of Australia's Nursing Practice Decision Flowchart.

## Brief Summary of Duties (in order of importance)

### 1. Clinical

- 1.1 Provides comprehensive evidence based nursing care and individual case management to a specific group of patients/clients including assessment, intervention and evaluation.
- 1.2 Undertakes clinical shifts at the direction of senior staff and the Nursing Director including participation on the on-call/after-hours/weekend roster if required.
- 1.3 Responsible and accountable for patient safety and quality of care through planning, coordinating, performing, facilitating, and evaluating the delivery of patient care relating to a particular group of patients, clients or staff in the practice setting.
- 1.4 Monitors, reviews and reports upon the standard of nursing practice to ensure that colleagues are working within the scope of nursing practice, following appropriate clinical pathways, policies, procedures and adopting a risk management approach in patient care delivery.
- 1.5 Participates in ward rounds/case conferences as appropriate.
- 1.6 Educates patients/carers in post discharge management and organises discharge summaries/referrals to other services, as appropriate.
- 1.7 Supports and liaises with patients, carers, colleagues, medical, nursing, allied health, support staff, external agencies and the private sector to provide coordinated multidisciplinary care.
- 1.8 Completes clinical documentation and undertakes other administrative/management tasks as required.
- 1.9 Participates in departmental and other meetings as required to meet organisational and service objectives.
- 1.10 Develops and seeks to implement change utilising expert clinical knowledge through research and evidence based best practice.
- 1.11 Monitors and maintains availability of consumable stock.
- 1.12 Complies with and demonstrates a positive commitment to Regulations, Acts and Policies relevant to nursing including the Code of Ethics for Nurses in Australia, the Code of Conduct for Nurses in Australia, the National Competency Standards for the Registered Nurse and the Poisons Act 2014 and Medicines and Poisons Regulations 2016.
- 1.13 Promotes and participates in team building and decision making.
- 1.14 Responsible for the clinical supervision of nurses at Level 1 and/or Enrolled Nurses/ Assistants in Nursing under their supervision.

### 2. Education, Training and Research

- 2.1 Engages in continuing professional development/education and ensures continuous registration in the category of Registered Nurse with the Nursing and Midwifery Board of Australia as per essential criterion 1.
- 2.2 Participates in supervision, professional development and clinical consultation activities with the supervising senior nurse.
- 2.3 Assists with supervision and development of undergraduate nursing students and others as directed by senior staff.
- 2.4 Plans, develops and implements education programs for patients/colleagues/consumers.
- 2.5 Participates in evidence based clinical research activities where applicable.

### 3. EMHS Governance, Safety and Quality Requirements

- 3.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 3.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.

- 3.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
  - 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
  - 3.5 Performs duties in accordance with Government, WA Health, East Metropolitan Health Service and Departmental / Program specific policies and procedures.
  - 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- 4. Undertakes other duties as directed.**

## Work Related Requirements

### Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated advanced clinical knowledge and experience in the delivery of evidence based nursing care within the practice setting/specialty.
3. Demonstrated high level interpersonal, negotiation and conflict resolution skills.
4. Ability to plan and conduct patient/staff education.
5. Demonstrated ability in the development, implementation and evaluation of new and existing policies/procedures/programs/services.
6. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

### Desirable Selection Criteria

1. Post registration qualification in the area of specialty or evidence of significant progression towards one.
2. Knowledge of current clinical governance systems.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager / Supervisor Name	Signature	or	HE Number	Date
Maha Rajagopal – DON			He01735	01/03/2017
Dept. / Division Head Name	Signature	or	HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature	or	HE Number	Date
Effective Date				

**HSS Registration Details** (to be completed by HSS)

Created on	Last Updated on	19/01/2018 he104344
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