

JOB ROLE STATEMENT

ASSET MANAGER LEVEL 7

DIRECTORATE
BRANCH

METROPOLITAN AND SOUTHERN REGIONS
METROPOLITAN REGION

POSITION NO P0063242

KEY RESPONSIBILITIES

Manage the development, implementation and monitor plans, programs and systems for the efficient and effective management preservation and improvement of the road asset.

KEY DELIVERIES

Asset Management

- Manage, assess and report on road network performance against agreed levels of service, intervention, standards, environmental and product standards.
- Manage the identification of gaps and deficiencies and develop solutions and priorities to optimise the performance of the road network consistent with agreed levels of service, intervention, standards, environmental and product standards.
- Review and comment on maintenance delivery plans to ensure compliance with required levels of service and to ensure co-ordination of improvement and preservation activities.
- Manage the corporate road asset inventory to ensure that it accurately reflects the regional asset.
- Review and evaluate the effectiveness of implemented options towards addressing the solution to the identified gaps and deficiencies on the network.
- Contribute to the development, maintenance and improvement of asset planning, management processes and systems.
- Provide expert advice into the development and preparation of Ten Year Network Delivery Plan and Annual Metropolitan Works Program.

Asset Management Planning

- Develop and implement asset management models to the regional road network to support asset planning decision making.
- Manage the development of project concepts and preparation of project charters for improvement projects to address identified gaps and deficiencies.
- Manage the development and maintenance of the Regional Road and Network Plan and Asset Link Plans.
- Plan and program local and network expansion and improvement projects arising out of regional development activities.
- Facilitate the inclusions and deletions of the network as a result of approved Road Classifications changes into the region's asset management planning activities.

Contract Management

- Commission and manage consultants for the provision of technical services.

Leadership and Management

- Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.
- Manage employee behaviour, performance and development.
- Contribute to the development, management and implementation of Region's Business Plan.

Stakeholder Relationships

- Undertake consultation and liaison with key stakeholders (e.g. customers, the community, other agencies and Local Government) on road asset management plans, programs and interventions.
- Provide expert customer advice and prepare responses to ministerial enquiries, media contacts and community issues.
- Undertake negotiation, preparation, implementation and review of Memorandum of Understanding and Maintenance Agreements with Local Government Agencies and other stakeholders.

OCCUPATIONAL SAFETY, HEALTH AND WELLBEING (OSH&W)

Responsible for active participation and performance to OSH&W standards as detailed by the Main Roads' Safety, Health and Wellbeing (SH&W) Management System - refer to "SH&W Responsibility and Accountability Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL

MANAGER METROPOLITAN ROAD PROGRAM

LEVEL 8

POSITION NO

P0055943

ASSET MANAGER LEVEL 7

POSITIONS UNDER DIRECT SUPERVISION

List the position numbers, titles and levels of positions directly supervised

TITLE and LEVEL	POSITION No
Asset Manager	LEVEL 6
Asset Management Officer (x2)	LEVEL 5
Asset Management Officer	LEVEL 4
Senior Network Inspector	LEVEL 3 (CSA) or LEVEL 5 (AWU)
Graduate Engineer (Rotation)	SC LEVEL 1

ALL POSITIONS UNDER CONTROL

State number of positions only

POSITION No	CATEGORY	NUMBER
	Salaried, Wages	1
		2
		1
		1
		1

TOTAL

6

SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE**ESSENTIAL:**

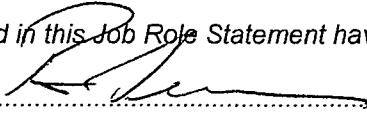
- Comprehensive skill, knowledge and experience in:
 - road asset management
 - one or more of road and/or bridge planning, design, construction or maintenance
 - project and contract management
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
 - managing employee behaviour, performance and development
 - building and enhancing stakeholder relationships
- Knowledge of:
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers licence or an approved equivalent.

DESIRABLE:

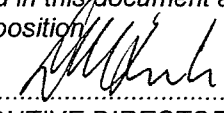
- A Degree in Civil Engineering.

CERTIFICATION

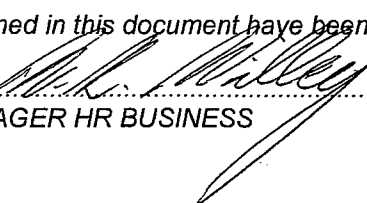
1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 4/1/2018
BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE  DATE 5/1/18
EXECUTIVE DIRECTOR *Metros + Southern Regions*

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 5/1/18
MANAGER HR BUSINESS