

# Government of **Western Australia WA Country Health Service**

# JOB DESCRIPTION FORM

| Section 1 - I                       | POSITION IDENTIF             | ICATION            |              |                 |  |                          |              |  |
|-------------------------------------|------------------------------|--------------------|--------------|-----------------|--|--------------------------|--------------|--|
|                                     | Goldfields                   |                    | Position No: |                 |  | 60160                    | 9            |  |
| Division:                           | Maternity Unit               |                    | Title:       |                 | -  | Registered Nurse Midwife |              |  |
| Branch:                             | Kalgoorlie Health Car        | mpus Classificatio |              | Classification: |  | RN/MW Level 1            |              |  |
| Section:                            | Nursing                      |                    | Award/Agree  |                 | -  | Nurses and Midwiv        | es Agreement |  |
| Section 2 –                         | POSITION RELATION            | ONSHIPS            |              |                 |  |                          |              |  |
| Responsible<br>To                   | Title: Clinical Nurse Matern |                    |              |                 | OTHER POSITIONS REPORTING DI<br>THIS POSITION: |                          |              |  |
|                                     | Classification:              | RN SRN L           | Level 3      |                 |  | illio Footilois.         |              |  |
|                                     | Position No:                 | 60163              | 601631       |                 | <u>Tit</u>                                     | t <u>le</u>              |              |  |
|                                     |                              | <b>↑</b>           |              | _1              |  |                          |              |  |
| Responsible                         | Title:                       | Clinical N         | urse         | <b>+</b>        |  |                          |              |  |
| То                                  | Classification:              | RN Leve            | el 2         |                 |  |                          |              |  |
|                                     | Position No:                 | 60160              | 8            |                 |  |                          |              |  |
|                                     |                              | <b>↑</b>           |              | _1              |  |                          |              |  |
| This                                | Title:                       | Registered Nur     | se Midwife   | ]               |  |                          |              |  |
| position                            | Classification:              | RN/MW Le           | evel 1       |                 |  |                          |              |  |
|                                     | Position No:                 | 60160              | 9            |                 |  |                          |              |  |
|                                     | 1                            | <b>↑</b>           |              |                 |  |                          |              |  |
| Positions under direct supervision: |                              |                    |              |                 | +  | Other positions under co | ntrol:       |  |
| Position No.                        | Tit                          | tle                |              |                 |  | Category                 | Number       |  |
|                                     |                              |                    |              |                 |  |                          |              |  |
|                                     |                              |                    |              |                 |  |                          |              |  |

# Section 3 - KEY RESPONSIBILITIES

Coordinates and delivers quality patient care.

WA Country Health Service – GOLDFIELDS

29 August 2017

| TITLE | Registered Nurse Midwife | POSITION NO    | 601609        |  |
|-------|--------------------------|----------------|---------------|--|
|       |                          | CLASSIFICATION | RN/MW Level 1 |  |



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

## OUR PURPOSE - What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

## **OUR STRATEGIC DIRECTIONS TO 2018**

- 1. Improving health the experience of care
- 2. Valuing consumers, staff and partnerships
- 3. Governance, performance and sustainable services

## **OUR GUIDING PRINCIPLES**

Consumers first in all we do Safe, high quality services and information at all times

Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

## **OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity - accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

WA Country Health Service – GOLDFIELDS

29 August 2017

| TITLE | Registered Nurse Midwife | POSITION NO    | 601609        |  |
|-------|--------------------------|----------------|---------------|--|
|       |                          | CLASSIFICATION | RN/MW Level 1 |  |

# Section 4 – STATEMENT OF DUTIES

| Duty No. | Details   | Freq. | % |
|----------|---|-------|---|
| 1.       | Plans, performs, facilitates and evaluates delivery of patient care.  | D     |   |
| 2.       | Maintains safe nursing practice and working environment.  | D     |   |
| 3.       | Participates in quality improvement activities.   | D     |   |
| 4.       | Participates in the education of self and others.   | D     |   |
| 5.       | Manages/coordinates workload in designated area.  | D     |   |
| 6.       | Provides health education to patients and significant others.   | D     |   |
| 7.       | Acts as Preceptor to new staff/students as required.  | R     |   |
| 8.       | Involved in the performance management of self and others in conjunction with Clinical Nurses and the Clinical Manager.   | R     |   |
| 9.       | Demonstrates sound ethics and is accountable for own practice.  | D     |   |
| 10.      | Works within governing legislation and Kalgoorlie Health Campus policies and procedures.  | D     |   |
| 11.      | Supports change designed to improve organisational performance.   | R     |   |
| 12.      | Other duties as directed by the Manager.  | 0     |   |
|          | The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties. |       |   |

WA Country Health Service – GOLDFIELDS

29 August 2017

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|-------|--------------------------|----------------|---------------|--|
|       |                          | CLASSIFICATION | RN/MW Level 1 |  |

## Section 5 - SELECTION CRITERIA

## **ESSENTIAL**

- 1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia or eligible for registration in the category of Midwife by the Nursing and Midwifery Board of Australia.
- 2. Evidence of competency in the management and delivery of patient care.
- 3. Effective communication skills.
- 4. Understanding of Quality Improvement activities.
- 5. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health and how these impact on employment and service delivery.

## **DESIRABLE**

- 1. Knowledge of Performance Management systems.
- Knowledge of Disability Services Awareness of access to health services that effect the clients.

## Section 6 - APPOINTMENT FACTORS

| Location   | Kalgoorlie   | Accommodation  | As determined by the WA Country Health Service Policy                 |  |
|--|--|--|---|--|
| Allowances/<br>Appointment<br>Conditions                         | Appointment is sub  Evidence of commencem  Completion of | ject to:<br>current registration by t<br>ent.<br>f a 100 point identificat | he Nursing and Midwifery Board of Australia must be provided prior to |  |
|  | Screening clearance                                      |  |   |  |
| District Allowance as applicable  Specialised equipment operated |  |  |   |  |

#### Section 7 – CERTIFICATION

| The details contained in this document are an | accurate statement of the duties, | , responsibilities and other | requirements of the |
|---|-----------------------------------|------------------------------|---------------------|
| position.                                     |                                   |                              |                     |
|   |                                   |                              |                     |

| Signature and Date:// Operations Manager  |           | Signature and Date://<br>Regional Director |             |  |  |  |
|---|-----------|--|-------------|--|--|--|
| As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document. |           |  |             |  |  |  |
| Name  | Signature | Date Appointed                             | Date Signed |  |  |  |
|   |           |  |             |  |  |  |

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