

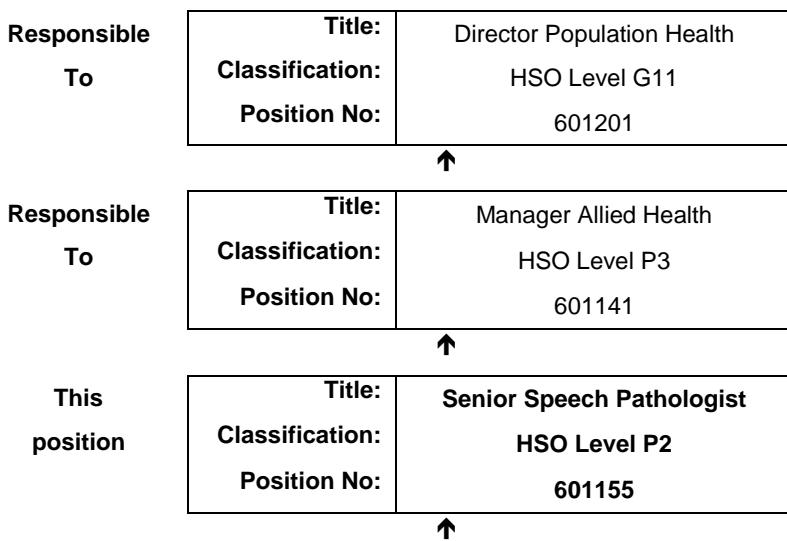


JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	601155
Division:	Population Health	Title:	Senior Speech Pathologist
Branch:	Kalgoorlie	Classification:	HSO Level P2
Section:	Allied Health	Award/Agreement	Health Salaried Officers Agreement

Section 2 – POSITION RELATIONSHIPS



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
601140 – Senior Physiotherapist
601151 - Dietitian
601153 – Senior Audiologist
601157 – Senior Social Worker
601160 – Senior Occupational Therapist
601495 – Senior Physiotherapist
601598 - Podiatrist
613323 – Senior Physiotherapist

Positions under direct supervision:	← Other positions under control:													
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Position No.</th> <th style="width: 40%;">Title</th> <th style="width: 30%;">Classification</th> </tr> </thead> <tbody> <tr> <td></td> <td>Speech Pathologist x 3</td> <td>HSU Level P1</td> </tr> <tr> <td></td> <td>Allied Health Assistant</td> <td>HSU Level G2</td> </tr> </tbody> </table>	Position No.	Title	Classification		Speech Pathologist x 3	HSU Level P1		Allied Health Assistant	HSU Level G2	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Category</th> <th style="width: 40%;">Number</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Number		
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	Speech Pathologist x 3	HSU Level P1												
	Allied Health Assistant	HSU Level G2												
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Section 3 – KEY RESPONSIBILITIES

Plans, implements and evaluates speech pathology services for clients within the Kalgoorlie district and inland Goldfields, including hospital, community, and outreach services, and relevant health promotion activities. Integrates speech pathology services within a primary health service delivery model as a member of a multidisciplinary team.

**WA Country Health Service –
GOLDFIELDS**

24 November 2017

**REGISTERED
Job Description Form**

TITLE	Senior Speech Pathologist	POSITION NO	601155
		CLASSIFICATION	HSO Level P2



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State’s major maternity hospital – and 40% of the State’s emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people’s health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times

Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

OUR VALUES

Community – making a difference through teamwork, cooperation, a ‘can do’ attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 – STATEMENT OF DUTIES

The occupant of this position will demonstrate a commitment to the values of a health promoting health region.

Duty No.	Details	Freq.	%
1.0	CLINICAL		70
1.1	Undertakes a clinical caseload involving assessment, diagnosis and management at an advanced level of practice of persons presenting with communication and swallowing and/or feeding disorders.		
1.2	Plans, develops, implements, coordinates and evaluates speech pathology services and programs.		
1.3	Trains support staff, volunteers and carers and associates of clients in the management of communication and/or swallowing disorders and related difficulties.		
1.4	Participates in interdisciplinary conferences and liaises with other professional staff in developing and coordinating clinical services and primary health programs.		
2.0	LEADERSHIP AND MANAGEMENT		20
2.1	Leads and manages speech pathology services within the Kalgoorlie district of the Goldfields region		
2.2	Provides supervision for administrative support staff, therapy assistants and health workers as required.		
2.3	Develops speech pathology services in accordance with primary health principles, practice and Goldfields population health service priorities.		
2.4	Promotes speech pathology services and the profession within WACHS Goldfields and to the wider Goldfields community.		
2.5	Selects, develops and maintains speech pathology equipment and work programs for all places of work.		
2.6	Maintains a reliable data management, documentation and record keeping system in accordance with organisational, professional and legal requirements.		
2.7	Responsible for timely and accurate recording of statistics, and preparation of departmental monthly reports, annual reports and business plans		5
3.0	PROFESSIONAL		
3.1	Develops and extends own professional knowledge and skills by reading relevant literature and attending approved educational programs and meetings.		
3.2	Coordinates placements for speech pathology students.		
3.3	Prepares and presents educational programs for health and education personnel and for volunteer staff when required.		
3.4	Actively engages in speech pathology peer, service and professional practice review.		
3.5	Actively reflects on speech pathology practices and services to enhance evidence-based practice and inform primary health service development.		
3.6	Delivers services and uses resources with respect to staff and client safety, cost, and environmental considerations consistent with guidelines and best practice.		5
4.0	OTHER		
4.1	Actively contributes to the development and application of health promoting strategies and interventions within speech pathology services.		
4.2	Under takes other duties as directed by the east Goldfields primary health manager as required.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualification in Speech Pathology and eligible for full membership of Speech Pathology Australia (SPA).
2. Demonstrated clinical knowledge and skills at an advanced practice level and extensive experience in the use of a wide range of speech pathology assessment and treatment techniques applicable to a generalist caseload.
3. Demonstrated high level interpersonal and communication skills (written and verbal), including well developed computer skills and experience in the use of Microsoft applications.
4. Proven ability to work effectively, both individually, and as part of a multidisciplinary team, with limited supervision.
5. Proven efficient administrative and caseload management skills, demonstrating strong problem solving, time management, and organisational skills.
6. Demonstrated ability to undertake research for advanced professional practice.
7. Current WA C or C-A Class driver's licence.

DESIRABLE

1. Previous experience providing speech pathology services in rural and remote setting, including use of primary health care service delivery models and provision of outreach services.
2. Demonstrated management skills including resource management and supervision of others.
3. Understanding of the principles of occupational safety and health, equal employment opportunity, and disability services requirements.

Section 6 – APPOINTMENT FACTORS

Location	Kalgoorlie	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of eligibility for or current full membership of Speech Pathology Australia (SPA) must be provided prior to commencement. • Completion of a 100 point identification check • Successful Pre- Placement Health Screening clearance • A successful Criminal Record Screening and a Working with Children (WWC) Check. • Current WA C or C-A Class drivers licence Allowances <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Director Population Health

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

