



## JOB DESCRIPTION FORM

### Section 1 - POSITION IDENTIFICATION

		<b>Position No:</b>	200488
<b>Division:</b>	Kimberley	<b>Title:</b>	<b>Registered Nurse</b>
<b>Branch:</b>	Broome Health Services	<b>Classification:</b>	RN Level 1
<b>Section:</b>	Nursing	<b>Award/Agreement:</b>	Nurses and Midwives Agreement

### Section 2 - POSITION RELATIONSHIPS

Responsible To	<table><tr><td>Title:</td><td>Coordinator of Nursing &amp; Midwifery</td></tr><tr><td>Classification:</td><td>RN SRN Level 7</td></tr><tr><td>Position No:</td><td>200159</td></tr></table>	Title:	Coordinator of Nursing & Midwifery	Classification:	RN SRN Level 7	Position No:	200159	<b>Other positions reporting directly to this position:</b>  <table><tr><td>Title</td></tr><tr><td>Clinical Nurse - Multiple</td></tr><tr><td>Aboriginal Health Worker – Broome</td></tr></table>	Title	Clinical Nurse - Multiple	Aboriginal Health Worker – Broome
	Title:	Coordinator of Nursing & Midwifery									
	Classification:	RN SRN Level 7									
Position No:	200159										
Title											
Clinical Nurse - Multiple											
Aboriginal Health Worker – Broome											
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Responsible To	<table><tr><td>Title:</td><td>Clinical Nurse Manager - ED</td></tr><tr><td>Classification:</td><td>RN SRN Level 3</td></tr><tr><td>Position No:</td><td>200278</td></tr></table>	Title:	Clinical Nurse Manager - ED	Classification:	RN SRN Level 3	Position No:	200278	←			
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Position No:	200278										
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This Position	<table><tr><td>Title:</td><td><b>Registered Nurse</b></td></tr><tr><td>Classification:</td><td>RN Level 1</td></tr><tr><td>Position No:</td><td>200488</td></tr></table>	Title:	<b>Registered Nurse</b>	Classification:	RN Level 1	Position No:	200488				
	Title:	<b>Registered Nurse</b>									
Classification:	RN Level 1										
Position No:	200488										
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<b>Positions under direct supervision:</b>	<b>Other positions under control:</b>								
<table><tr><th>Position No</th><th>Title</th></tr><tr><td></td><td></td></tr></table>	Position No	Title			<table><tr><th>Category</th><th>Number</th></tr><tr><td></td><td></td></tr></table>	Category	Number		
Position No	Title								
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### Section 3 - KEY RESPONSIBILITIES

The primary responsibility of the Registered Nurse is to manage nursing care for patients within scope of practice of a Registered Nurse in the clinical environment.

TITLE	Registered Nurse	POSITION NO	200488
		CLASSIFICATION	RN Level 1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

## **OUR PURPOSE**

To improve, promote and protect the health of country Western Australians.

## **WHAT WE STAND FOR**

Quality health services for all.

Improving the health of Aboriginal people and those most in need.

A fair share for country health.

Supporting our team – workforce excellence and stability.

## **OUR VALUES**

**Community** – making a difference through teamwork, generosity and country hospitality.

**Compassion** – listening and caring with empathy and dignity.

**Quality** – creating a quality health care experience for every consumer.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity with a fair share for all.

**WA Country Health Service**

**11 July 2017**

**REGISTERED**

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#### Section 4 - STATEMENT OF DUTIES

Duty No	Details	Freq	%
<b>1</b>	<b>Continuum of Care</b>		<b>40</b>
1.1	Performs the functions of a Registered Nurse by delivering individualised, competent nursing care to patients using a problem solving approach.		
1.2	Accepts responsibility for standards of nursing practice in area.		
1.3	Assists the Clinical Nurse Manager (CNM) and Clinical Nurses in the assessment of quality of patient care against hospital policies, procedures, standards of nursing practice and nursing protocols.		
1.4	Liaises with CNM and Clinical Nurses in monitoring and reviewing standards, policies and procedures.		
1.5	Develops and implements quality management through Continuous Quality Improvement Programs in conjunction with other staff.		
1.6	Participates in clinical meetings to ensure a collegiate approach to clinical management.		
1.7	Communicates essential information to other professionals with regard to patient care.		
<b>2</b>	<b>Leadership and Management</b>		<b>20</b>
2.1	Assists in planning and facilitating the nursing activities in Critical Care in collaboration with CNM/SDN and Clinical Nurses.		
2.2	Liaises with CNS/NM and Clinical Nurses regarding suitable day-to-day staffing levels.		
2.3	Monitors the clinical practice of other nursing personnel within their identified area of responsibility.		
2.4	Acts as clinical resource for Registered Nurses, Enrolled Nurses and Assistant in Nursing Workers where appropriate. Evaluates their nursing practice and escalates performance issues as required.		
<b>3</b>	<b>Human Resources</b>		<b>5</b>
3.1	Maintains and develops knowledge and skills related to area of responsibility.		
3.2	Sets personal goals in collaboration with the CNM and Clinical Nurses and evaluates own clinical practice through Performance Management.		
3.3	Develops and presents tutorials related to area of expertise.		
<b>4</b>	<b>Information Management</b>		<b>5</b>
4.1	Maintains confidentiality.		
4.2	Maintains and develops knowledge relating to computer programs required in the department.		
<b>5</b>	<b>Safe Practice and Environment</b>		<b>30</b>
5.1	Liaises with CNM, Clinical Nurses and Staff Development Nurse to ensure all staff are appropriately orientated to the Critical Care areas.		
5.2	Evaluates nursing practice in collaboration with the CNM and Clinical Nurses to ensure the most efficient and cost-effective use of resources.		
5.3	Reports and documents incident, accident/error events and any faulty equipment in collaboration with appropriate staff.		
5.4	Assists the CNM and Clinical Nurses in the awareness of Occupational Safety and Health, Equal Employment Opportunity legislation, Disability Services, Industrial Awards relevant to nursing and Legislation of Control of Drugs.		
5.5	Assists in the Equip process.		

*The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.*

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## Section 5 - SELECTION CRITERIA

### ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated clinical skills and competencies related to Critical Care Nursing.
3. Demonstrated competency in written and verbal communications
4. Demonstrated commitment and ability to work within a collegiate/team structure.
5. Demonstrated understanding of negotiation and conflict resolution skills.
6. Demonstrated commitment to ongoing education and teaching in area of expertise.
7. Knowledge of Continuous Quality Improvement.

### DESIRABLE

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

## Section 6 - APPOINTMENT FACTORS

Location	Broome	Accommodation	As per WA Country Health Service (WACHS) Kimberley policy
Appointment/ Allowances Conditions	<b>Appointment is subject to:</b> <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to Commencement.</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening clearance and Working with Children (WWC) Check</li> <li>• Successful Pre-Placement Health Screening clearance</li> </ul> <b>Allowances include:</b> <ul style="list-style-type: none"> <li>• District Allowance as applicable</li> <li>• Annual Leave Travel Concession as applicable</li> <li>• Air-conditioning Subsidy as applicable</li> <li>• Additional week Northwest Leave</li> </ul>		
Specialised equipment operated			

## Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**WA Country Health Service**

**11 July 2017**

**REGISTERED**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Nurse Director  
Broome Health Service**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Regional Director  
WACHS Kimberley**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed