



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:	300101
Division:	Pilbara	Title:	Clinical Nurse
Branch:	Pilbara Population Health	Classification:	RN Level 2
Section:	East Pilbara Primary Health	Award/Agreement	Nurses and Midwives Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	<table border="1"> <tr><td>Title:</td><td>Director Population Health</td></tr> <tr><td>Classification:</td><td>HSO Level G11</td></tr> <tr><td>Position No:</td><td>608202</td></tr> </table>	Title:	Director Population Health	Classification:	HSO Level G11	Position No:	608202	<p>OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:</p> <table border="1"> <tr><td>Title</td></tr> <tr><td>Community Nurse Generalist</td></tr> <tr><td>Senior Aboriginal Health Workers</td></tr> <tr><td>Aboriginal Health Workers</td></tr> <tr><td>Remote Area Nurse</td></tr> <tr><td>School Nurse Generalist</td></tr> <tr><td>Diabetes Educator</td></tr> <tr><td>Child Health Nurse Generalist</td></tr> <tr><td>Regional Child Health Coordinator</td></tr> </table>	Title	Community Nurse Generalist	Senior Aboriginal Health Workers	Aboriginal Health Workers	Remote Area Nurse	School Nurse Generalist	Diabetes Educator	Child Health Nurse Generalist	Regional Child Health Coordinator
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Positions under direct supervision:		← Other positions (indirectly) under control:															
Position No.	Title	Category Number															
	Nil																
		Total															

Section 3 – KEY RESPONSIBILITIES

Delivers high standard community nursing services consistent with primary health care and interdisciplinary practise. Responsible for standards of nursing practice and monitoring client care. Promotes and maintains collaborative relationships with clients, carers, peers and other members of the multidisciplinary health care team. Assists in the management of human and material resources budgetary monitoring and environmental safety. Responsible for the implementation, monitoring and evaluation of nominated programs. Accepts responsibility for own actions and is accountable for own practice.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staffs work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

WA Country Health Service
26th September 2017
REGISTERED

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL MANAGEMENT		100
1.1	Provides nursing care for clients which is consistent with a primary health care philosophy and the development of self-care and personal responsibility for health.		
1.2	Assess the specific needs of an individual/family/community.		
1.3	Plans service delivery to the individual/family/community in relation to priority programs under the guidance of the senior community nurse.		
1.4	Provides health promotion and education to individuals /family/community.		
1.5	Performs screening, for example trachoma as per public health guidelines with follow up of individual community members and client referral as required.		
1.6	Liaises with colleagues and other agencies and organisations as required.		
1.7	Provides community nursing services in the community.		
1.8	Provides immunisation services to eligible members of the community.		
1.9	Actively participates in the region's STI management program.		
2.0	RESOURCE MANAGEMENT		
2.1	Manages the performance of self and students.		
2.2	Provides support and supervision to Aboriginal health workers		
2.3	Delivers services and uses resources with respect to staff and client safety, cost and environmental considerations consistent with guidelines and best practice.		
3.0	INFORMATION SYSTEMS		
3.1	Establishes and maintains accurate and appropriate documentation including data input in electronic and paper record systems as required.		
3.2	Participates in the development and maintenance of policies and procedures.		
3.3	Participates on relevant committees and on special projects as requested by the senior community nurse.		
3.4			
4.0	CONTINUING QUALITY IMPROVEMENT		
4.1	Participates in quality improvement projects.		
4.2	Participates in program planning and goal setting in liaison with team members.		
4.3	Contributes to relevant peer and professional practice review.		
4.4	Actively reflects on professional services and clinical practices to inform nursing service improvements and the evidence base for primary health care.		
5.0	LEADERSHIP		
5.1	Promotes effective leadership		
5.2	Communicates effectively and appropriately with all members of the health care team		
5.3	Promotes nursing services and the profession within WACHS Pilbara to clients and patients and to the wider Pilbara community		
6.0	OTHER		
	Other duties as directed by the senior community nurse.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety and Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated advanced skills in clinical nursing practice and knowledge of primary health care principles.
3. Excellent interpersonal and verbal and computer based communication skills.
4. Demonstrated ability and commitment to working within a primary health team structure.
5. Current knowledge of EEO principles and practices and disability Services.
6. Ability to travel with overnight stays as required.
7. Current C Class Drivers Licence

DESIRABLE

1. Demonstrated knowledge of cultural issues and social determinants particularly relating to Aboriginal health.
2. Possession of, or working towards a relevant postgraduate qualification in area of speciality
3. Working towards or holding a current immunisation provider certificate.
4. Demonstrated knowledge and clinical experience in Public Health programs including Trachoma, Rheumatic Heart Disease and Sexual Health and Blood Borne Virus'.

Section 6 – APPOINTMENT FACTORS

Location	South Hedland	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	District Allowance if applicable, Annual Travel Concession if applicable, One week additional Leave for above the 26 th parallel, Air conditioning subsidy if applicable. Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement. • Completion of a 100 point identification check • Successful Criminal Record Screening clearance • Successful Pre- Placement Health Screening clearance • Successful Working with Children clearance • Current C Class driver's license • Ability to travel with overnight stays as required 		
Specialised equipment operated	Current 'C' class drivers licence and Microcomputer (IBM Compatible)		

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**WA Country Health Service
26th September 2017
REGISTERED**

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Signature and Date:
Director - Population Health

Signature and Date:
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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