

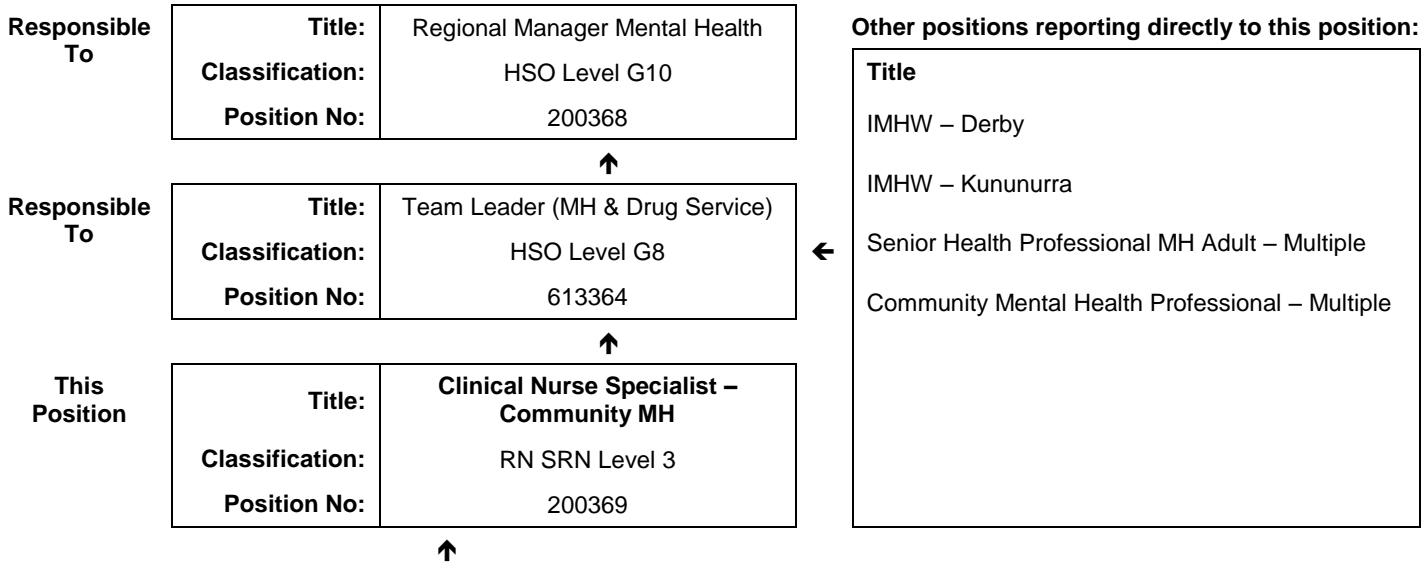


## JOB DESCRIPTION FORM

### Section 1 - POSITION IDENTIFICATION

<b>Division:</b> Kimberley		<b>Position No:</b>	200369
<b>Branch:</b> Kimberley Mental Health and Drug Service, (KMHDS)		<b>Title:</b>	<b>Clinical Nurse Specialist – Community MH</b>
<b>Section:</b> Adult Community Mental Health Programme		<b>Classification:</b>	RN SRN Level 3
		<b>Award/Agreement:</b>	Nurses and Midwives Agreement

### Section 2 - POSITION RELATIONSHIPS



<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Position No</th> <th style="width: 50%;">Title</th> </tr> </thead> <tbody> <tr> <td colspan="2">NIL</td> </tr> </tbody> </table>	Position No	Title	NIL		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Category</th> <th style="width: 30%;">Number</th> </tr> </thead> <tbody> <tr> <td colspan="2"> </td> </tr> </tbody> </table>	Category	Number		
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NIL									
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### Section 3 - KEY RESPONSIBILITIES

Provides specialist community mental health services to clients referred and carer/s. Provides advanced mental health nursing knowledge and skills. Dispenses and administers medication both oral and for injection. Provides case management for cases allocated.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State’s major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE**

To improve, promote and protect the health of country Western Australians.

**WHAT WE STAND FOR**

- Quality health services for all.
- Improving the health of Aboriginal people and those most in need.
- A fair share for country health.
- Supporting our team – workforce excellence and stability.

**OUR VALUES**

- Community** – making a difference through teamwork, generosity and country hospitality.
- Compassion** – listening and caring with empathy and dignity.
- Quality** – creating a quality health care experience for every consumer.
- Integrity** – accountability, honesty and professional, ethical conduct in all that we do.
- Justice** – valuing diversity with a fair share for all.

**WA Country Health Service**

**14 July 2017**

**REGISTERED**

TITLE	Clinical Nurse Specialist – Community MH	POSITION NO	200369
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#### Section 4 - STATEMENT OF DUTIES

Duty No	Details	Freq	%
<b>1</b>	<b>CLINICAL</b>		<b>60</b>
1.1	Provides advanced mental health nursing knowledge and skills consistent with contemporary practice and acts as a consultant and clinical resource to other staff and agencies.		
1.2	Provides specialist community mental health services to clients referred and their carer/s.		
1.3	Provides case management for cases allocated.		
1.4	Conducts Mental Health Triage and Risk Assessment, crisis intervention, care management planning and implementation of care plan, and referral services to clients and their carer/s.		
1.5	Actively participates in KMHDS clinical and service team meetings.		
1.6	Promotes and maintains effective communication lines with staff, clients, carer/s and government and non-government agencies in relation to the care and management of referred clients.		
1.7	Acts as an advocate on behalf of the client and carer/s.		
1.8	Provides expertise in the implementation of the Western Australian Mental Health Act (2014) legislation.		
1.9	Provides advanced mental health consultation and liaison to government and non-government agencies on mental health issues and in matters related to the management of shared clients and their carer/s.		
1.10	Participates in ongoing evaluation of clinical practice.		
1.11	Dispenses and administers medication both oral and for injection as prescribed by the treating Medical Officer and manages and monitors the medication treatment regime for clients.		
<b>2</b>	<b>PROFESSIONAL</b>		<b>25</b>
2.1	Participates in professional development including professional supervision, performance management, further education and training and keeping up to date with new developments in mental health nursing practice.		
2.2	Provides clinical supervision and mentoring for nursing students and graduate nurses as required.		
2.3	Participates in service development, planning and evaluation of mental health services including services tailored to the needs of Aboriginal and Torres Strait Islander (ATSI) people.		
2.4	Participates in performance management with line manager.		
2.5	Demonstrates advanced effective written, verbal and interpersonal communication skills.		
2.6	Ensures resources are used effectively and efficiently including effective risk management.		
2.7	In conjunction with other staff plans, conducts, participates and evaluates staff development activities as well as educational programs for clients, carer/s, other health staff and community agencies as required.		
<b>3</b>	<b>QUALITY</b>		<b>10</b>
3.1	Provides and maintains appropriate data collection on health information database as required.		
3.2	Promotes, utilises and participates in relevant multidisciplinary research and quality improvement programs, designed to improve practice and standards of care and service delivery.		
3.3	Participates in quality management programs and accreditation processes.		
3.4	Performs duties in accordance with relevant Occupational Safety and Health (OSH) and Equal Employment Opportunity (EEO) legislation.		
<b>4</b>	<b>OTHER</b>		<b>5</b>
4.1	Other duties as directed by the Line Manager or their delegate.		

*The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.*

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## Section 5 - SELECTION CRITERIA

### ESSENTIAL:

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Advanced knowledge and understanding of psychiatric disorders and their treatment including psycho social interventions relevant to qualification and of the principles of mental health promotion and community based health care.
3. Demonstrated advanced skills in community mental health nursing management of complex psychiatric conditions, mental state assessment, risk assessment, crisis intervention and case management practice.
4. Significant, extensive and recent experience in community based mental health nursing practice.
5. Demonstrated ability to work alone and within a multidisciplinary team.
6. Advanced written, verbal and interpersonal communication skills.
7. Demonstrated knowledge of medications used, and experience in the dispensing and administering of medications used in the treatment of mental health disorders.
8. Current knowledge of legislative obligations in relation to the WA Mental Health Act 2014.
9. Working knowledge of computer use and information systems relevant to the position.
10. Current C Class Driver's Licence and an ability and willingness to travel including overnight stays away from home.

### DESIRABLE:

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
2. Experience providing mental health care to indigenous people including remote communities.
3. Possession or working towards a relevant qualification.

## Section 6 – APPOINTMENT FACTORS

Location	Kimberley	Accommodation	As per WACHS Kimberley Accommodation Policy
Allowances/ Appointment Conditions	<p><b>Appointment is subject to:</b></p> <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening clearance and Working With Children Check (WWCC)</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• Evidence of current C Class Drivers Licence</li> </ul> <p><b>Allowances include:</b></p> <ul style="list-style-type: none"> <li>• District Allowance as applicable</li> <li>• Annual Leave Travel Concession as applicable</li> <li>• Air Conditioning Subsidy as applicable</li> <li>• Additional week Northwest Leave</li> </ul>		
Specialised equipment operated			

## Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.



Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Regional Manager**  
**Kimberley Mental Health and Drug Service**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Regional Director**  
**WACHS Kimberley**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed