



JOB DESCRIPTION FORM

JOB TITLE: Research Officer	POSITION NUMBER 13009	CLASSIFICATION: Specified Calling Level 2
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AWARD Public Service Award 1992 / PSGOGA	EMPLOYMENT TYPE Fixed-Term, Full-Time
DIRECTORATE Collections and Research	TEAM Terrestrial Zoology
POSITION REPORTS TO Senior Curator, SCL4	POSITIONS REPORTING TO THIS POSITION Nil
PURPOSE OF POSITION <p>The position exists to provide accurate and timely identification of troglofauna for the WA Museum and its clients, and to provide advice on the taxonomic status and distribution of each species using sequence data. In liaison with other staff, the incumbent is also expected to prepare scientific publications on the WA troglofauna for submission to scientific journals.</p>	
CONTEXT <p>The Western Australian Museum is positioning itself through scientific and academic excellence, public programs and relevant exhibitions to keep pace with the rapidly changing face of Western Australia. The Museum has made a major contribution to the collection, conservation and research of the State's natural and social history, maritime heritage and the cultural heritage of Indigenous communities in Western Australia.</p> <p>The Western Australian Museum is part of the Culture and Arts Portfolio, brought together by the Department of Culture and the Arts (DCA). DCA is the State Government agency responsible for the Government's support of management and development of arts and culture in Western Australia.</p>	

REGISTERED	
DEPARTMENT OF CULTURE AND THE ARTS	
INITIALS <i>Sjm</i>	DATE <i>12.7.17</i>



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STATEMENT OF DUTIES

1. Provide selected molecular systematic work for RioTinto projects.
2. Process specimen loan requests for RioTinto consultants.
3. Prepare content for the WAM database and website.
4. Process database searches for RioTinto consultants.
5. Quality check RioTinto specimen submissions.
6. Analyses resulting data with suitable software packages.
7. Produce peer-reviewed molecular systematic descriptions.

Other duties as required with respect to the skills, knowledge and abilities of the employee.

Compliance and Legislative Knowledge

- Comply with Culture and Arts Portfolio Code of Conduct, policies and procedures and relevant appropriate legislation.
- Meet Occupational Safety and Health, Equal Opportunity and other legislative requirements in accordance with the parameters of the position.

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<p>WORK RELATED REQUIREMENTS (SELECTION CRITERIA)</p> <p>Essential</p> <ol style="list-style-type: none"> 1. Demonstrated knowledge of molecular systematic techniques, including laboratory work and analyses. 2. Demonstrated knowledge of systematics of one or more major groups of terrestrial invertebrates, especially subterranean arthropods. 3. Demonstrated significant knowledge and experience in preparing and publishing scientific papers in peer-reviewed journals. 4. Demonstrated ability to complete major projects. 5. Highly developed communication, interpersonal and negotiating skills including the ability to work with funding agencies. 6. A tertiary qualification in Biology. <p>Desirable</p> <ol style="list-style-type: none"> 1. Preference will be given to those applicants with a post-graduate qualification or equivalent experience. 	<p>KEY RELATIONSHIPS / INTERACTIONS</p> <ol style="list-style-type: none"> 1. Close liaison is expected with other team members. 2. Close liaison is expected with industry, clients and other government agencies. <p>KEY CHALLENGES</p> <ol style="list-style-type: none"> 1. Meeting client's expectations and time-lines for identification of troglafauna. <p>SPECIAL CONDITIONS</p> <ol style="list-style-type: none"> 1. A relevant work visa must be held if not an Australian citizenship or permanent resident of Australia. 2. Valid and current Western Australian C (car) class motor drivers licence, or equivalent may be required. <p>LOCATION</p> <p>Welshpool.</p>
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Manager Signature: **Date:**/...../..... **Employee Signature:** **Date:**/...../.....

