

Job Description Form

Classification Evaluation Date:

Current Version Date: 20 April 2017

Statewide Senior Speech Pathologist

Position Number: GENERIC (Eligibility Assessment)
Classification/Level: Specified Callings Level 2
Award/Agreement: PSGA 2014 (Specified Callings)
Organisation Unit: Eligibility Services – Assessment Team
Physical Location: West Perth

This Position Reports To:

Position Number: 99004816
Position Title: Assessment Team Leader
Classification/Level: Specified Callings Level 3

Positions Under Direct Supervision:

Level/ Title: Nil

Organisational Context

The Disability Services Commission is the State Government agency responsible for advancing opportunities, community participation and quality of life for people with disability.

Established in 1993 under the Disability Services Act 1993, the Commission provides a range of direct services and support and also funds non-government agencies to provide services to people with disability, their families and carers.

The Commission also partners and collaborates with disability sector organisations, business, government and other stakeholders to improve participation, inclusion and access for people with disability across the community.

Our Vision: All people live in welcoming communities that facilitate citizenship, friendship, mutual support and a fair go for everyone.

The Commission seeks to employ staff who demonstrate the following capabilities and values:

Capabilities:

Shapes and manages strategy

Effective decision making

Communicates and influences effectively

Achieves results

Exemplifies personal integrity and self-awareness

Builds productive relationships.

GENERIC; Statewide Senior Speech Pathologist SCL2

Values:

- Commitment — to our vision for people with disability and their families
- Respect — values cultural diversity and encourages everyone's unique contribution
- Integrity — is honest and truthful about decisions and actions
- Working together — works together cooperatively to get things done and pursue our vision
- Openness — decision-making and communications are clear and transparent
- Leadership — actions reflect leadership responsibilities
- Accountability — are openly accountable for decisions and actions
- Continued learning — are committed to a culture of excellence and continued learning.

The Commission is an equal opportunity employer and embraces diversity as we believe the best products and services come from a workplace in which varied viewpoints are welcomed and encouraged.

Key Work Description

This position undertakes diagnostic assessments for Autism Spectrum Disorder as a member of a multidisciplinary team.

Work Description

This section outlines the results and outcomes required of an individual in this position.

1.0 Diagnostic Assessments for Autism Spectrum Disorder

- 1.1 Participates in diagnostic assessments for autism spectrum disorders as part of a multidisciplinary team.
- 1.2 Completes diagnostic reports within appropriate time frames.
- 1.3 Liaises with education, health, medical and other professionals to complete the diagnostic assessments.
- 1.4 Liaises with families and individuals to complete the diagnostic assessments.

2.0 Information Management

- 2.1 Records and maintains up-to-date consumer information and documentation including assessment reports.
- 2.2 Ensures that relevant reports are sent to the Eligibility Determination team within appropriate time frames.

3.0 Team Participation and Development

- 3.1 Provides information, training and consultative support to Commission staff as required, in relation to the assessment of autism spectrum disorders.
- 3.2 Regularly supports staff and/or students in relation to the technical and conceptual elements of undertaking diagnostic assessments for autism spectrum disorders.

4.0 Professional Development and Supervision

- 4.1 Participates in the planning, development and coordination of the team's services and functions, including participation in regular team meetings, operational planning meetings and annual forums.
- 4.2 Advises line supervisors of issues relating to diagnostic assessments for autism spectrum disorders, including trends and identified needs in service delivery.
- 4.3 Develops and maintains own professional expertise and updates knowledge of current research and trends.
- 4.4 Participates in and contributes to the Performance Development Process and regular supervision with the team leader.
- 4.5 Supervises relevant tertiary students during their placement at the Commission.
- 4.6 Contributes to clinical mentoring and peer support/supervision of team members and colleagues.

5.0 Community Liaison and Capacity Building

- 5.1 Plans, develops and provides information, resources and education in accordance with the Directorate's Operational Plan and other identified needs.
- 5.2 Participates as a representative of the Commission at inter-agency and community groups in order to build capacity through the sharing of information and knowledge.

6.0 Service and Resource Development

- 6.1 Engages in clinically relevant research opportunities including but not limited to service evaluations.
- 6.2 Develops service and practice initiatives and resources in accordance with the Directorate's Operational Plan, evidence based practice and best practice guidelines.
- 6.3 Participates in and contributes to relevant clinical meetings.

7.0 Other

- 7.1 Performs other duties as required.

Work Related Requirements

In the context of this position, able to demonstrate:

Qualifications

Essential

- Tertiary degree qualification in Speech Pathology AND eligible for 'Practising Membership' with Speech Pathology Australia (SPA).

Experience

Essential

- Demonstrated experience in completing diagnostic assessments for autism spectrum disorders for children.
- Demonstrated experience in working as part of a multidisciplinary team.

Knowledge/Skills/Abilities

Essential

- Demonstrated knowledge of autism diagnostic features and issues related to assessment, including differential diagnosis, with clear understanding of the DSM-5 criteria.
- Skills and knowledge in administering and interpreting standardised language assessment tools which may be relevant to differential diagnosis of autism.
- Contemporary knowledge and skills in the area of language acquisition.
- Demonstrated high-level interpersonal, written and verbal communication skills.

Special Equipment Requirements

Appointment is subject to a satisfactory National Police Clearance.

Appointment is subject to a Working with Children (WWC) Check.


An Australian driver's license and the ability to travel in response to organisational needs.

This position is based in the Perth metropolitan area, however travel in response to operational needs to rural and remote areas of WA is a requirement of the role.

Certification


Lorraine Gregoriadis, Executive Director NDIS Operations.

Signature



Date

20/04/2017

Disability Services Commission	
JDF Registration	
Sign	 _____
Date	<u>20/04/2017</u>