



Job Description Form

Department of Corrective Services Purpose

To provide a safe, secure and decent corrective services which contribute to community safety and reduced offenders' involvement in the justice system.

Position Title Pharmacist		Special Conditions Specified Callings
Effective Date September 2013	Position Number Generic	Level L2 SC
Division Offender Services	Directorate Health Services	Branch Policy and Operations Services

Divisional Outcomes

The *Offender Services Division* is responsible for the development and provision of programs and services that facilitate the rehabilitation of offenders. It includes the provision of health services to offenders in custody and the provision of programs, psychological assessment, counselling and support as part of an integrated offender management framework.

Directorate Outputs

Health Services delivers its services to patients in custody based on Chronic Disease (Diabetes, cardiovascular disease, kidney disease, respiratory diseases), Infectious Diseases, Sexually transmissible diseases and Blood Borne Viruses, Co-morbidity (Alcohol and Drug Addiction Services and Mental Health Services) and Acute Care and Emergency Services.

Branch Outputs

The delivery of operational and support services including pharmaceutical services and administration services. This includes the upkeep of patients medical records and the development and implementation of healthcare policy. The branch also provides strategic and business planning across the directorate.

Role of the Position

Assists the Senior Pharmacist with the provision of pharmaceutical services to the Department. Contributes to optimum pharmaceutical care for patients through promoting safe, rational and cost-effective drug therapy by providing clinical pharmacy services which include monitoring of the patient's total drug regimen, providing drug information and advice to medical, nursing and other personnel and undertakes research as appropriate. Ensures that all activities are conducted according to the highest principles and ethics of the Profession and requirements of law.

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Responsibilities of this Position

Pharmaceutical

Monitors patients total drug regimen to promote safe, rational and cost effective therapy, to promote drug utilisation commensurate with optimal patient care.

Provides advice to medical and nursing personnel on the correct use, adverse effects, drug interactions and relevant information relating to individual patient therapy.

Shows due regard for the problems of drug disposition, pathology tests results, drug assays, interactions, adverse reactions, interference with laboratory tests, toxicity, dosage, formulation, compliance in administration and costs.

Ensures that prescribing of all medications conforms to legal, departmental and professional requirements and that such prescribing is clearly understood by all personnel.

Develops, implements, conducts and maintains a unit dose system of medication issue and recording of issue to offenders (adult and juvenile) including unit dose pre packs for the pharmacotherapy programme.

Complies with the Poisons Act and Poisons Regulations for the ordering, storage, handling, supply, security and recording of all drugs of addiction.

Complies with legal and professional requirements for the ordering, storage, handling, supply, security and issue of drugs within the Department of Corrective Services.

Assists with and participates in the conduct of Pharmaceutical Services including stock purchasing, supply and distribution to all health centres and regularly visits these centres to ensure pharmaceutical services are provided at an optimal level.

Liaises with medical, nursing and other health professional to provide drug information and promote rational drug therapy.

Monitors medication profiles as to the accuracy, compatibility of medication, dosage and patient compliance.

Monitors handling, storage, security and administration of pharmaceuticals by nursing personnel.

Participates in clinical meetings, audits and reviews.

Counsels patients on their drug use when appropriate.

Prepares dispensed and manufactured items.

Assists with the management of the pharmaceutical supplies to the regional prisons and work camps. Conducts regular audit visits to the regional prisons and work camps and liaises with the regional hospitals and pharmacies to ensure optimum care for the patients.

Quality Improvement

Participate in Quality Improvement and Assurance programmes related to standard of service for the pharmacy department. Ensure relevant Occupational, Safety and Health standards are met.

Team Work

Participates constructively within work related teams to achieve outcomes.

Ethical Behaviour

Demonstrates ethical behaviour in accordance with the Department's Code of Conduct.

Equity, Diversity and Occupational Safety and Health

Applies the principles of equity, diversity, occupational safety and health in the workplace and behaves in accordance with relevant standards.

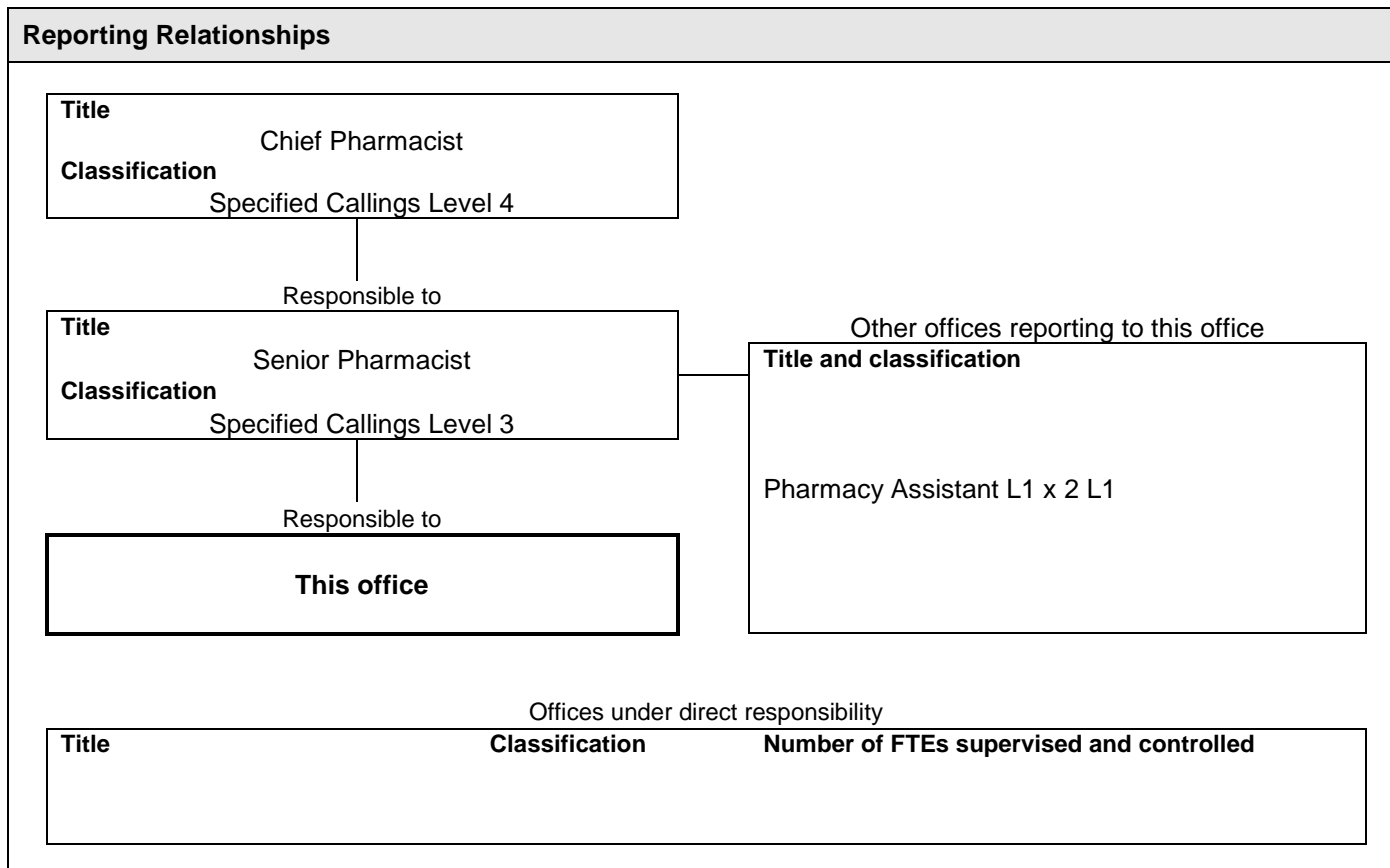
Other

Other duties as directed.

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Work related requirements (Selection Criteria)	Context within which criteria will be applied and/or general standard expected
Essential	
1. Registration	Current Registration in the category of Pharmacist with Australian Health Practitioners Registration Authority AHPRA.
2. Qualification	Possession of Bachelor/Master of Pharmacy degree.
2. Experience	Recent and relevant pharmacy experience. Experience in the development and application of unit dose system of medication use. Knowledge and skills in computing systems relevant to pharmacy.
3. Knowledge	Competence in drug knowledge and its application to the clinical setting.
4. Planning and Organisational Skills	Ability to plan and organise in order to complete duties in an effective and efficient manner. Ability to maintain accuracy and attention to detail.
5. Communication	Effective communication and interpersonal skills to interact with a diverse range of people in a written and oral form.
Eligibility	Current valid "C class" drivers licence.
Desirable	Possession of or progress towards a relevant Post Graduate Diploma. Clinical pharmacy skills. Ability to conduct research and present statistical information when required.
(NOTE: When applying for vacant positions, applicants are required to address the Work Related Requirements in the left-hand column only. The context and standards only provide general guidelines within which the Work Related Requirements will be applied).	

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Location and Accommodation
Location Pharmacy- Hakea Prison
Accommodation
Allowances / Special Conditions
The Contract of Employment specifies conditions relating to this position.

Certification The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.
Delegated Authority Approval
Signature
Date