



Casual Registration of Interest Application Form: Lecturer

South Regional TAFE values your registration of interest in a casual position. It would be appreciated if you could complete the below Casual Registration of Interest application form to provide further information. This will assist the college in assessing what type and location of casual employment you are interested in.

South Regional TAFE delivers a wide range of nationally recognised programs throughout the Great Southern and South West regions of Western Australia. The college delivers courses on site, online and in the workplace, and operates 12 campuses in the South West (Bunbury, Busselton, Collie, Harvey, Manjimup, Margaret River, & Narrogin) and in the Great Southern (Albany, Denmark, Esperance, Katanning & Mt Barker,). This significant footprint positions the college to respond to community and industry expectations in respect to the provision of vocational education and training qualifications. Visit www.southregionaltafe.wa.edu.au.

Please complete all sections of this application form and submit it online through the JobsWA site. If you wish to register after the closing date of the advert, please email to hr@srtafe.wa.edu.au with your current CV/resume.

Personal Details

Date				
First Name		Surname		
Address		Suburb		P/Code
Phone no		Email		

Campus Locations

I understand I am responsible for my own transport and travel costs when travelling to and from work. As such, please consider me for work at the following campuses. To select multiple campuses please hold down the control key then select.

Availability

Our ordinary hours of work fall between 7:30am-8:00pm Monday to Friday. To assist us with timetabling classes, please indicate your availability below:

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					
Evening					
Relief Work		I am available for relief work at short notice (less than 24 hours).			
Other Hours		I am available to work outside of the ordinary hours listed above and may be available to work on weekends, if required.			

Conditions of Employment

The declaration statements below form part of the Conditions of Employment for all South Regional TAFE of lecturers.

I understand that I must have or be willing to obtain a Certificate IV in Training and Assessment (TAE40110 - the training qualification) prior to commencing work as a casual lecturer,

I understand that I must present my original qualifications to HR or an SRTAFE Admin Officer for sighting and certifying copies if appointed.

I understand that if I am offered casual work I will need to obtain a **Working With Children Check** and will be reimbursed the cost after producing the card and application receipt.

I understand that if I am offered casual work I will be required to obtain a WA Department of Education and Training National Police History Check (**note this cannot be obtained at the post office**), at my own expense, prior to employment.

I understand casual lecturers are paid an all-inclusive hourly rate, per teaching hour only, according to the qualification / course delivered. Casual lecturers receive a loaded hourly rate that includes time for Activities Related to Delivery (ARD) and a loading in lieu of leave and allowances that otherwise apply to permanent and contract lecturers.

I understand my application will remain current for the calendar year. At the end of the timeframe, I will need to reapply if I want to be included in the next casual registration of interest.

I understand the nature of casual work is flexible, short term and ad hoc. At times there may be no work offered to me, or I may opt not to accept casual work if I am unavailable.

I understand to be eligible for appointment, applicants must either be an Australian citizen/resident or have a working visa (for casual or fixed term contract appointments).

Previous College Experience/Areas of Interest

Tell us whether you are currently employed with the college, or have worked for us previously. We would like to know what areas within our business appeal to you most; where you have skills and experience that would make you suitable for certain types of work and/or are of particular interest to you. Please select any applicable options.

I am a current casual employee, working from the campus.

I have worked for the college previously. I last worked with you in the year:

I am interested in short term contract work, should opportunities become available.

I am interested in working within the following Training delivery areas:

Any

To select multiple delivery areas hold down the control key then select from the below list;

Professional Referees

Please nominate two people who can comment on your professional capacity. It is preferred at least one referee is your current or most recent manager. Please advise your referees that they may be contacted for comment on your suitability for casual work.

First Name:		Surname:	
Company:		Position:	
Phone no:		Email:	

First Name:		Surname:	
Company:		Position:	
Phone no:		Email:	

Assessing Your Registration of Interest Application

To help us determine your suitability for casual lecturing, the areas listed below will be carefully assessed.

If you have previously worked for the college, please note we will only assess your suitability for casual lecturing hours based on the information provided within this application. Please do not presume the officers assessing your application have previous knowledge of your work history, qualifications, skills or abilities.

Your Qualifications

Please list your relevant **completed** qualifications in the table below.

I have completed and obtained my Certificate IV in Training and Assessment (TAE40110).

I have completed the TAELLN401A - *Address adult language, literacy and numeracy skills* unit.

Qualification	Institution	Attainment Date

Please list any relevant study you are currently undertaking or any partially complete qualifications here.

Qualification	Institution/RTO	No. of Units	Expected Completion

Your Industry Experience

Tell us about your industry experience and skills; how you have gained this experience; how have you kept your skills, knowledge and expertise up to date?

Your Industry Links

Are you a member of an industry body or professional association? If so, please list in the field below:

Your Training Experience

Tell us about your experience in training or teaching people. Consider the training you have given or facilitated over the course of your career. Include details of any classroom teaching, workshop facilitation, on the job training, mentoring and/or coaching others, training apprentices/trainees or new staff etc.

Other Relevant Information

Please provide any additional information you feel is relevant to your application for the position of casual lecturer.

Submitting Your Casual Registration of Interest Application

- Applicants are required to register their interest through the JobsWA website <https://jobs.wa.gov.au>
- Save this completed form to your desk top and upload it, together with your current CV/Resume when prompted.