



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

GREAT SOUTHERN		Position No:	006064
Division:	MPS Operations	Title:	Clinical Nurse
Branch:	Katanning Health Service	Classification:	Level 2
Section:	Emergency Department/General Ward/ Theatre	Award/Agreement	Nurses and Midwives Agreement

### Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Director of Nursing/Health Service Manager
	Classification:	SRN Level 7
	Position No:	006059

#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<b>Title</b>
006069 Registered Nurse Midwife RNM L1
006070 Registered Nurse RNM L1
006074 Registered Nurse Grad Prog RNM L1
006078 Registered Nurse (Casual) RNM L1
006084/006103 Enrolled Nurse EN L1-4
006104 Personal Care Assistant HSW L3/4
613963 Registered Nurse RNM L1
613965 Clinical Nurse Kerry Lodge RNM L2

Responsible To	Title:	Nurse Manager
	Classification:	SRN Level 3
	Position No:	006060

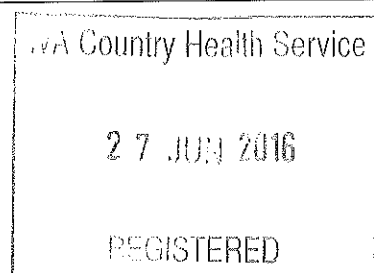
This position	Title:	Clinical Nurse
	Classification:	Level 2
	Position No:	006064



<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>								
<table border="1"> <thead> <tr> <th>Position No.</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Position No.	Title			<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Number		
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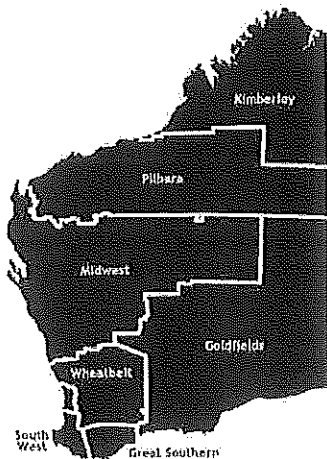
### Section 3 – KEY RESPONSIBILITIES

The primary responsibility of the Clinical Nurse is to manage, coordinate and deliver competent nursing care for patients, using leadership and advanced nursing skills and knowledge relevant to the practice setting.



Effective date of document  
June 2016

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		CLASSIFICATION	Level 2



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

## OUR PURPOSE

Working together for a healthier country WA

## WHAT WE STAND FOR

***A fair share for country health*** – securing a fair share of resources and being accountable for their use.

***Service delivery according to need*** – Improving access based on need and improving health outcomes.

***Closing the gap to improve Aboriginal health*** – Improving the health of Aboriginal people.

***Workforce stability and excellence*** – Building a skilled workforce and a supportive workplace.

## OUR VALUES

***Community*** - country hospitality, where there is openness, generosity and cooperation. Building healthy and empowered communities and teams, being inclusive, working together, valuing each other and the difference we can all make. A 'can-do' attitude.

***Compassion*** - commitment to caring for others with consideration, appreciation, understanding, empathy, kindness and respect. Listening and being heard.

***Quality*** - always striving to provide the best possible care and service through questioning and review, high standards, innovation, creativity, learning and improving. All of us being part of the solution.

***Integrity*** - building trust based on openness, honesty, accountability and valuing and respecting others opinions and points of view. Demonstrating the values. Respectful communication and relationship building. Being mindful of the legacy we hand on to future staff and communities.

***Justice*** - achieving equity and fairness, showing cultural respect, valuing and embracing diversity and respecting confidentiality. Treating everyone equally. Speaking up when there is injustice. Transparency.

WA Country Health Service

27 JUN 2016

REGISTERED  
Effective date of document

June 2016

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#### Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
	<p>The Clinical Nurse will:</p> <ol style="list-style-type: none"> <li>1. Maintains national competence for Registered Nurses to practice in accordance with the Nursing &amp; Midwifery Board of Australia.</li> <li>2. Maintain advanced skills and competence in the provision of patient assessment, planning, implementation and evaluation of delivery of care, within the practice setting which is emergency department , general ward and aged care unit as required</li> <li>3. Performs the role of clinical expert for the unit / hospital providing professional advice and assistance in relation to clinical standards and practice, in conjunction with the nursing manager.</li> <li>4. Coordinates the operational management of the unit, on a shift-by-shift basis as required. Especially after hours , weekends and public holidays</li> <li>5. Assists the nursing manager with forward resource planning and implementation of management strategies, particularly monitoring industrial workload indicators.</li> <li>6. Performs a leadership role in multi-disciplinary services to ensure a high standard of health care delivery.</li> <li>7. Assists the nursing manager with monitoring of nursing practice and implementation of strategies to manage.</li> <li>8. Actively participate in improvement and research programs in conjunction with others to improve the unit or hospital health care service.</li> <li>9. Performs a nursing leadership role in unit based decision-making and assists the nursing manager to monitor the achievements of unit / hospital.</li> <li>10. Identifies patient education needs and implements appropriate teaching, including coordination of patient education programs.</li> <li>11. Facilitates others in their development of competencies and organisational skills including performance management of designated nursing personnel.</li> <li>12. Be accountable for the safe, efficient and effective use of resources.</li> <li>13. Responsible for unit based education and training in relation to clinical practice, accepting responsibility and accountability for designated portfolios on the quality improving clinical performance indicators</li> <li>14. Other duties as requested by the line manager.</li> </ol>		100
<p>The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety &amp; Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.</p>			

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**Section 5 – SELECTION CRITERIA**

**ESSENTIAL**

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia
2. Demonstrated advanced nursing experience and clinical competence in the relevant practice setting (Emergency, General and Residential Aged Care) including advanced clinical skills in Emergency Triage and Advanced Life Support.
3. Demonstrated advanced skills and recent experience in planning, coordination and decision making, within the relevant practice settings in a Multi-Purpose Service (MPS) health facility
4. Demonstrated recent experience in team leadership and management skills
5. Demonstrated well-developed communication (written and verbal), interpersonal and conflict resolution skills
6. Demonstrated experience in incorporation of quality and risk management and knowledge of clinical performance indicators within practice setting
7. Demonstrated computing skills to enable navigation of online policy access, internal communication and completing online learning resources
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery
9. Current 'C' class drivers licence

**DESIRABLE**

1. Possession of or progression towards an appropriate post-graduate qualification
2. Knowledge of current health issues and the organisational culture of rural emergency and medical health services

**Section 6 – APPOINTMENT FACTORS**

Location	Katanning	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Aged Care Criminal Record Screening Clearance and Working with Children (WWC) Check</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• Work in all areas of the Health Service incorporated within the Multi-purpose Site model</li> <li>• Possess 'C' class drivers licence and safe driving record</li> </ul>		
Specialised equipment operated	Clinical Equipment, including but not limited to non-invasive haemodynamic monitoring, shock-advisory defibrillators, point of care devices and Telehealth equipment Health Information systems, including but not limited to WepPas and Microsoft office		

**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

*[Handwritten Signature]*

Signature and Date: 22/6/2016  
 Manager

Signature and Date:     /    /      
 Regional Director

WA Country Health Service  
 27 JUN 2016  
 REGISTERED

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

WA Country Health Service  
 Effective date of document  
 June 2016 27 JUN 2016  
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