



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>WA COUNTRY HEALTH SERVICE</b>		<b>Position No:</b>	607484
<b>Division:</b>	Wheatbelt	<b>Title:</b>	<b>Registered Nurse</b>
<b>Branch:</b>	Wyalkatchem	<b>Classification:</b>	RNM Level 1
<b>Section:</b>	Nursing Services	<b>Award/Agreement</b>	Nurses and Midwives Agreement

### Section 2 – POSITION RELATIONSHIPS

<b>Responsible To</b>	<b>Title:</b>	Operations Manager Western
	<b>Classification:</b>	HSO G-11
	<b>Position No:</b>	613281

<b>Responsible To</b>	<b>Title:</b>	Health Service Manager
	<b>Classification:</b>	RNM SRN Level 5
	<b>Position No:</b>	607482

<b>This position</b>	<b>Title:</b>	<b>Registered Nurse</b>
	<b>Classification:</b>	RNM Level 1
	<b>Position No:</b>	607484

#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<b>Title</b>
607700 - Patient Care Assistant, HSW Level 3/4
607820 - Clerical Officer, HSO G-2
607487 - Enrolled Nurse, EN Level 2
607483 - Clinical Nurse, RNM Level 2

<b>Positions under direct supervision:</b>	<b>Other positions under control:</b>				
<table border="1"><thead><tr><th>Position No.</th><th>Title</th></tr></thead><tbody></tbody></table>	Position No.	Title	<table border="1"><thead><tr><th>Category</th><th>Number</th></tr></thead><tbody></tbody></table>	Category	Number
Position No.	Title				
Category	Number				

### Section 3 – KEY RESPONSIBILITIES

To provide nursing care for patients within the scope of practice of a Registered Nurse.

To provide clinical supervision for Registered Nurses, Enrolled Nurses, Assistants in Nursing and Students.

WA Country Health Service

- 2 AUG 2016

Effective date of document  
August 2016

TITLE	Registered Nurse	POSITION NO	607484
		CLASSIFICATION	RNM Level 1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Aboriginal health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

## **OUR PURPOSE**

To improve, promote and protect the health of country Western Australians.

## **WHAT WE STAND FOR**

**Quality health services for all.**

**Improving the health of Aboriginal people and those most in need.**

**A fair share for country health.**

**Supporting our team – workforce excellence and stability.**

## **OUR VALUES**

**Community** – making a difference through teamwork, generosity and country hospitality.

**Compassion** – listening and caring with empathy and dignity.

**Quality** – creating a quality health care experience for every consumer.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity with a fair share for all.

WA Country Health Service

- 2 AUG 2016

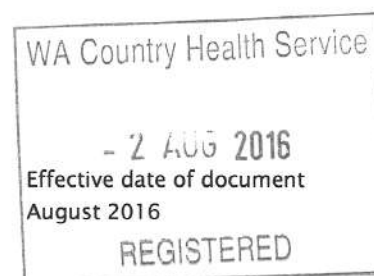
REGISTERED

TITLE	Registered Nurse	POSITION NO	607484
		CLASSIFICATION	RNM Level 1

#### Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
<b>1.0</b>	<b>THE REGISTERED NURSE WILL:</b>	<b>D</b>	<b>100</b>
1.1	Maintain their competence to practice in accordance with national competency standards for the Registered Nurse as described by the Nursing and Midwifery Board of Australia.		
1.2	Be responsible for the assessment, planning, implementation, facilitation and evaluation of the delivery of patient care.		
1.3	Coordinate multidisciplinary services to ensure a high standard of health care delivery.		
1.4	Identify patient education needs and implements appropriate teaching, including coordination of patient education programs.		
1.5	Plan and facilitate nursing activities and perform role of shift coordinator as required.		
1.6	Actively participate in improvement and research programs in conjunction with others to improve the unit or hospital health care service.		
1.7	Participate in unit based decision-making and support the achievement of unit, hospital, regional and WA Country Health Service objectives.		
1.8	Facilitate others in their development of competencies and organisational skills including performance management of designated nursing personnel.		
1.9	Be accountable for the safe, efficient and effective use of resources, including assisting with forward planning for the unit.		
1.10	Promote education activities including but not limited to orientation, preceptorship, supervision and validation.		
<b>2.0</b>	<b>OTHER</b>	<b>O</b>	
2.1	Other duties as requested by the line manager.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.



TITLE	Registered Nurse	POSITION NO	607484
		CLASSIFICATION	RNM Level 1

## Section 5 – WORK RELATED REQUIREMENTS

### ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated competent nursing practice, within the relevant practice setting.
3. Demonstrated competence in planning, coordination and decision making in the management of patients, within the relevant practice setting.
4. Demonstrated ability to function as a team leader and team member.
5. Demonstrated effective communication (written and verbal) and interpersonal skills
6. Demonstrates incorporation of quality and risk management within practice.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.
8. A current 'C class' drivers licence and ability to travel within the region

### DESIRABLE

1. Possession of or progression towards an appropriate post-graduate qualification
2. Knowledge of current health issues and the organisational culture of rural health services.
3. Demonstrated computer skills.

## Section 6 – APPOINTMENT FACTORS

Location	Wyalkatchem	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.</li> <li>• Completion of a 100 point identification check</li> <li>• Aged Care Criminal Record Screening</li> <li>• Working With Children (WWC) Check</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• A current 'C class' drivers licence and ability to travel within the region</li> </ul>		
Specialised equipment operated	Clinical equipment relevant to the practice area		

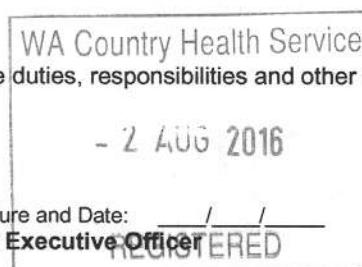
## Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Executive Services



Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Chief Executive Officer



As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed