

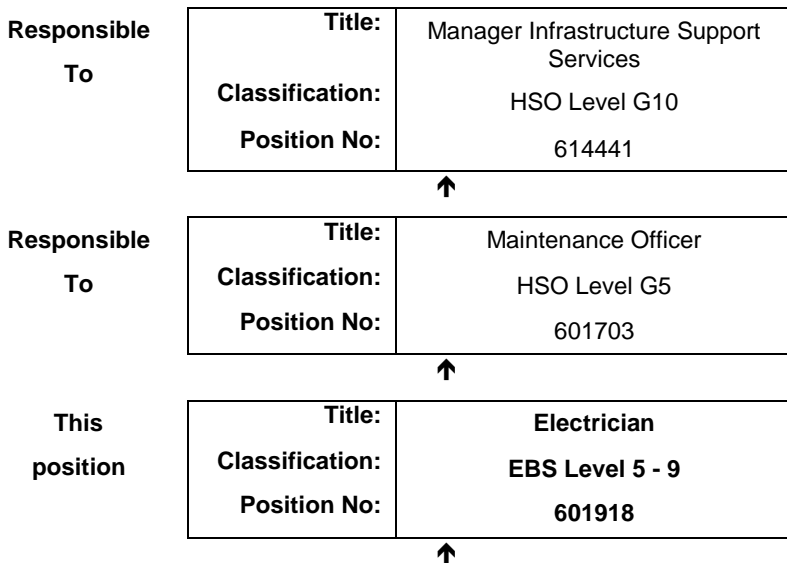


JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	601918
Division:	Esperance Health Campus	Title:	Electrician
Branch:	Infrastructure & Support Services	Classification:	EBS Level 5 - 9
Section:	Physical Resources	Award/Agreement	Engineering and Building Services Agreement

Section 2 – POSITION RELATIONSHIPS



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

<u>Title</u>
601705 - Carpenter
601706 – Apprentice Electrician
601707 - Handyperson
601708 - Handyperson
601858 – Mechanical Fitter

Positions under direct supervision:	← Other positions under control:								
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%; text-align: left;">Position No.</th> <th style="text-align: left;">Title</th> </tr> </thead> <tbody> <tr><td style="height: 40px;"> </td><td> </td></tr> </tbody> </table>	Position No.	Title			<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%; text-align: left;">Category</th> <th style="text-align: left;">Number</th> </tr> </thead> <tbody> <tr><td style="height: 40px;"> </td><td> </td></tr> </tbody> </table>	Category	Number		
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Section 3 – KEY RESPONSIBILITIES

To carry out maintenance, repair and operational requirements of all electrical services at health sites located in Esperance and Norseman.

WA Country Health Service – GOLDFIELDS

25 November 2016

REGISTERED Job Description Form

TITLE	Electrician	POSITION NO	601918
		CLASSIFICATION	EBS Level 5 - 9



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State’s major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE

To improve, promote and protect the health of country Western Australians.

WHAT WE STAND FOR

- Quality health services for all.
- Improving the health of Aboriginal people and those most in need.
- A fair share for country health.
- Supporting our team – workforce excellence and stability.

OUR VALUES

- Community** – making a difference through teamwork, generosity and country hospitality.
- Compassion** – listening and caring with empathy and dignity.
- Quality** – creating a quality health care experience for every consumer.
- Integrity** – accountability, honesty and professional, ethical conduct in all that we do.
- Justice** – valuing diversity with a fair share for all.

<p>WA Country Health Service – GOLDFIELDS</p> <p>25 November 2016</p> <p>REGISTERED Job Description Form</p>
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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.	To carry out repairs, adjustments, alterations, replace light tubes/globes and routine maintenance to all electrical services and equipment, on hospital sites, primary health sites, home care and hospital accommodation as directed by the Maintenance Officer.	D	
2.	Liaise and discuss with Maintenance Officer daily work problems and duties.	D	
3.	Participate in managing the Agility Work Request system and fill out daily time sheet.	D	
4.	Co-ordinate priority works on a daily basis.	D	
5.	Carry out installations as directed by the Maintenance Officer.	O	
6.	Assist in emergency situations after normal working hours.	O	
7.	Order spare parts as required through the Maintenance Officer.	R	
8.	Maintain workshop equipment and tools.	W	
9.	To become familiar and understand the operational requirements of all electrical services of Esperance Health Campus and associated Health Services.	D	
10.	Participate in staff development programmes including orientation, in-service and performance appraisal.	O	
11.	Assist in the training of an apprentice by instruction and good example.	D	
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

Frequency: D - Daily, W - Weekly, F - Fortnightly, M - Monthly, R - Regularly, O - Occasionally, A - Annually

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Service – GOLDFIELDS**

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Possession of an 'A' Class Electrical Workers Licence.
2. Experience in a maintenance environment in the electrical trade.
3. Ability to work with a minimum of supervision.
4. Demonstrated high standard of oral communication skills.
5. Knowledge of Occupational Health & Safety and how it relates to electrical safety.
6. Possession of a current WA C or C-A Class driver's licence and ability to travel within the region including overnight stays as required.

DESIRABLE

1. Experience in computer building energy management systems.
2. Experience in programmable logic controllers.
3. Experience in a large multi-skilled environment.
4. Experience in refrigeration.
5. Possession of a Base Cabling Licence Austal and/or Electrical Contracting Licence
6. Previous experience working in a Hospital Environment.

Section 6 – APPOINTMENT FACTORS

Location	Esperance	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of qualification of relevant trade certificate • Completion of a 100 point identification check • Successful Criminal Record Screening clearance • Successful Pre- Placement Health Screening clearance • Evidence of a current WA C or C-A Class drivers licence Allowances <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated	Nil		

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ___/___/___
Manager Infrastructure & Support

Signature and Date: ___/___/___
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

