

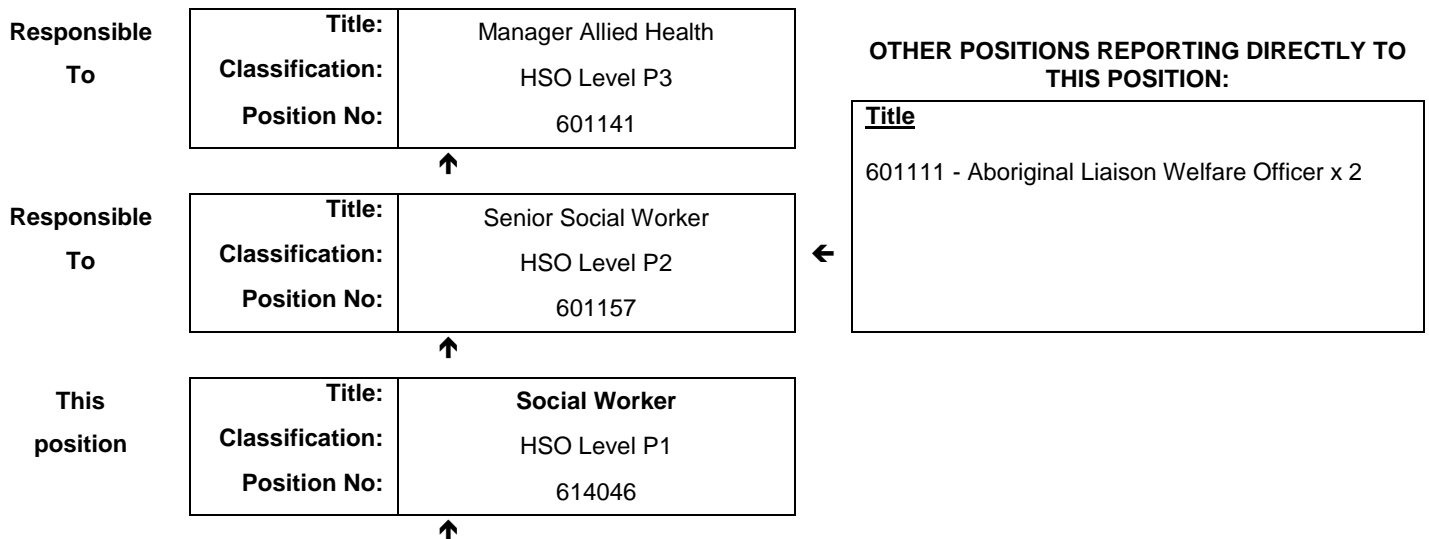


JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	614046
Division:	Population Health	Title:	Social Worker
Branch:	Child Development Centre	Classification:	HSO Level P1
Section:	Allied Health	Award/Agreement	Health Salaried Officers Agreement

Section 2 – POSITION RELATIONSHIPS



Positions under direct supervision:	← Other positions under control:
Position No. Title	Category Number

Section 3 – KEY RESPONSIBILITIES

As a member of a multidisciplinary health team, provide paediatric Social Work service, to designated populations in the Goldfields region.

**WA Country Health
 Service – GOLDFIELDS**

10 November 2016

**REGISTERED
 Job Description Form**

TITLE	Social Worker	POSITION NO	614046
		CLASSIFICATION	HSO Level P1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State’s major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE

To improve, promote and protect the health of country Western Australians.

WHAT WE STAND FOR

- Quality health services for all.
- Improving the health of Aboriginal people and those most in need.
- A fair share for country health.
- Supporting our team – workforce excellence and stability.

OUR VALUES

- Community** – making a difference through teamwork, generosity and country hospitality.
- Compassion** – listening and caring with empathy and dignity.
- Quality** – creating a quality health care experience for every consumer.
- Integrity** – accountability, honesty and professional, ethical conduct in all that we do.
- Justice** – valuing diversity with a fair share for all.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	PROFESSIONAL	D	75%
1.1	Plans, coordinates, delivers and evaluates a culturally appropriate paediatric Social Work service, using individual, group and community based strategies.		
1.2	Participates in multi-disciplinary teams and programs as appropriate.		
1.3	Liases and consults with Goldfields region staff, government and non-government agencies on professional and social issues.		
1.4	Participates in a quality approach to service delivery.		
2.0	ADMINISTRATION MANAGEMENT	D	10%
2.1	Maintains records and collates statistical data in accordance with health service requirements.		
2.2	Provides case reports and other information as required.		
2.3	Ensures client/program records are maintained in accord with medico/legal standards.		
2.4	Participates in service planning and management meetings at departmental, directorate and regional level as appropriate.		
3.0	PROFESSIONAL DEVELOPMENT, EDUCATION & RESEARCH	O	10%
3.1	Attends and presents education sessions as appropriate, to team members, other service providers and the community.		
3.2	Supervises tertiary students and other as required.		
3.3	Maintains and develops professional skills through professional development, participation in professional networks and mentoring options.		
3.4	Initiates and/or participates in research projects or quality activities as approved by Senior Management.		
3.5	Undertakes Performance Management and Social Work Professional Supervision as required.		
4.0	OTHER	O	5%
4.1	Undertake other duties as directed by the Allied Health Manager or Line Manager.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualifications in Social Work and eligible for full membership of the Australian Association of Social Workers or the Society of Professional Social Workers.
2. Demonstrated understanding of the principles of individual, group and community based paediatric Social Work.
3. Demonstrated effective verbal and written communication skills, including report writing, oral presentations and group work.
4. Demonstrated experience in paediatric casework practice.
5. Demonstrated effective organisational and time management skills.
6. Demonstrated knowledge of multicultural and cross-cultural issues.
7. A current WA C or C-A class driver's licence and the ability to travel within the region as required.

DESIRABLE

1. Demonstrated knowledge and experience in a rural setting.
2. Demonstrated experiences in working within a specialist paediatric team.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Section 6 – APPOINTMENT FACTORS

Location	Kalgoorlie	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of eligibility for or current full membership of the Australian Association of Social Workers or the Society of Professional Social Workers must be provided prior to commencement • Completion of a 100 point identification check • A successful Criminal Record Screening and a Working with Children (WWC) Check • Successful Pre- Placement Health Screening clearance • Current WA C or C-A Class drivers licence Allowances <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Director Population Health

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

