



## Application for Advertised Vacancy

**ALL INFORMATION PROVIDED IN YOUR APPLICATION WILL BE TREATED CONFIDENTIALLY.**

Your complete application must be submitted prior to the advertised closing date and time to be considered.

1. ADVERTISED VACANCY DETAILS	
Position Title	
Position/Pool Number	
Level	

2. PERSONAL DETAILS	
<input type="checkbox"/> MR	<input type="checkbox"/> MRS
<input type="checkbox"/> MISS	<input type="checkbox"/> MS
<input type="checkbox"/> DR	
Surname	
First Name	
Preferred Name	
Address	
Suburb	
State	
Post Code	
Telephone (Primary)	
Telephone (Secondary)	
Email Address	
Email Consent	Do you permit to being contacted via the email supplied as a primary method of correspondence? <input type="checkbox"/> Yes <input type="checkbox"/> No

3. ELIGIBILITY	
<ul style="list-style-type: none"><li>To be eligible for a <u>permanent appointment</u> to the Western Australian public sector it is essential that you are an Australian citizen or have permanent residency status in Australia.</li><li>To be eligible for a <u>fixed term appointment</u> you must have documentary evidence of your entitlement to live and work in Australia for the period of the contract.</li></ul>	
Are you an Australian Citizen or permanent resident?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you aren't an Australian citizen or permanent resident, have you applied for permanent residency?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a working visa?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you have a working visa, when does it expire:	

#### 4. CURRENT EMPLOYMENT

Are you a WA State Government employee?  Yes (complete Section A)  No (Complete Section B)

If you have been employed in the WA State Government previously, have you ever received a redundancy payment?  Yes  No

##### Section A

Employment Status  Permanent  Fixed Term

Department

Substantive position title

Level & increment

Date appointed

##### Section B

Current employer

Current position

Date appointed

#### 5. REFEREES (please provide details of two referees)

Name

Organisation

Contact Address

Telephone

Email

Relationship

Name

Organisation

Contact Address

Telephone

Email

Relationship

#### 6. HEALTH

To the best of your knowledge and belief do you have a medical condition, disability or injury which may preclude you from undertaking the duties of the position you are applying for?

Yes  No

Applicants who have a health condition, disability or injury are invited to discuss its relevance or otherwise with the panel convenor. It is NOT a barrier to consideration of an application for employment. However, if it is likely to affect your work performance or could recur or be aggravated by the type of work for which you are applying you must disclose this information.

## 7. WORKERS COMPENSATION

Do you have a current or previous Workers Compensation Claim?  Yes  No

If yes, please give details

A Workers' Compensation Claim is NOT a barrier to the consideration of an application for employment. However, any disability or injury likely to affect your work performance or which could recur or be aggravated by the type of work for which you are applying must be disclosed.

## 8. CONVICTIONS

A criminal record does not necessarily disqualify an applicant. However, it is necessary for you to advise whether you have ever been convicted of any offence in any court; or are currently the subject of any charge pending before any court?

Yes  No

If yes, please give details

If rejection of your application is considered solely because of a criminal record, you will be given the opportunity to discuss the matter fully before the final decision is made. You are not required to provide details of convictions declared "Spent" under the 'Spent Convictions Act' 1988.

**NOTE:** Offers of employment will be subject to applicants providing a National Police Clearance and appropriate evidence of Australian Citizenship, no later than 14 days prior to their commencement. The Housing Authority reserves the right to withdraw the offer of employment where an applicant possesses a conviction that the Housing Authority considers to be at conflict with their employment.

## 9. DECLARATION

I declare the above statements to be true in all respects. I acknowledge that any statement which is found to be false or deliberately misleading will make me, if employed, liable for dismissal.

Signature	
Date	