

# **JOB DESCRIPTION FORM**

# Section 1 – POSITION IDENTIFICATION

	Goldfields	Position No:	601200
Division:	Mental Health Service	Title:	Clinical Nurse Specialist - Medical
Branch:	Kalgoorlie	 Classification:	RNM SRN Level 3
Section:	Community Mental Health Team	Award/Agreement	Nurses and Midwives Agreement
	,	5	

## Section 2 – POSITION RELATIONSHIPS

Responsible	Title:	Regional Director	]	OTHER POSITIONS REPORTING DIRECTLY TO	
То	Classification:	HSO Class 2			
	Position No:	601000		Title	
<b>^</b>		-	601582 - Clinical Psychologist Grade 2		
Responsible	Title:	Regional Manager Mental Health		601593 – Team Leader MH (Kalgoorlie)	
То	Classification:	HSO Level G10 601358		601754 – Team Leader MH (Esperance)	
	Position No:			613431 – Consultant Psychiatrist	
<u>↑</u>			-	613490 – Business Support Officer	
This	Title:	Clinical Nurse Specialist - Medical		613543 – Clinical Nurse Specialist MH - Triage	
position	Classification:	RNM SRN Level 3		614716 – Team Leader MH Child & Adolescent	
	Position No:	601200			
		<b>^</b>	-		

irect supervision:	Other positions under control:	
Title	Category	Number
Clinical Nurses	ANF	2
	Title	Title Category

# Section 3 – KEY RESPONSIBILITIES

Provides advanced community mental health case management, nursing leadership, professional consultation and advanced clinical practice within an integrated multi-disciplinary community mental health service.

WA Country Health Service -GOLDFIELDS

21 October 2016

REGISTERED **Job Description Form**  TITLE

601200

**RNM SRN Level 3** 



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

# OUR PURPOSE

To improve, promote and protect the health of country Western Australians.

# WHAT WE STAND FOR

Quality health services for all.

Improving the health of Aboriginal people and those most in need.

A fair share for country health.

Supporting our team - workforce excellence and stability.

# OUR VALUES

*Community* – making a difference through teamwork, generosity and country hospitality.

Compassion - listening and caring with empathy and dignity.

*Quality* – creating a quality health care experience for every consumer.

Integrity - accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity with a fair share for all.

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REGISTERED Job Description Form **POSITION NO** 

601200

#### CLASSIFICATION

**RNM SRN Level 3** 

# Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	PROFESSIONAL		
1.1	Provides and facilitates the delivery of evidence-based specialised mental health services for clients of the service, their carers and families.	D	
1.2	Carries out comprehensive mental health assessment (including home, hospital and community based) in accordance with recognised principles of professional practice, for children, youth, adults and seniors presenting to the service.	D	
1.3	Provides input into clinical case management of complex cases for clients of the service, their carers and families, requiring advanced problem solving strategies.	D	
1.4	Develops intervention plans for clients presenting with mental health problems, including initial case management, referral and support services, for clients, carers and their families using advanced problem solving strategies.	D	
1.5	Develops and represents the service within an extensive clinical liaison network with Health Services, General Practitioners, Hospitals, and other service providers/community organisations to foster partnerships and shared care arrangements for clients.	R	
1.6	Promotes, participates in, and mentors other clinicians in clinical review and professional supervision sessions as required.	R	
1.7	Maintains high-level knowledge in relation to evidence-based practices and current developments in mental health, and introduces this knowledge into the clinical governance	0	
1.8	processes of the service. Works cooperatively with other staff members of the Mental Health Service to enhance the provision of culturally appropriate mental health services for individuals and families of Aboriginal descent.	R	
1.9	Advocates on behalf of consumers and carers as per the National Standards for Mental Health Services.	R	
1.10	Develops and provides training programs for other professionals in relation to triage assessment and acute case management of mental health clients.	0	
1.11	Assists in the recruitment, selection and induction of clinical staff for the service.	0	
1.12	Assists in the implementation and coordination of student placement programs and orientation programs for clinical staff and students as appropriate.	Ō	
1.13	Promotes service compliance with the provisions of the Mental Health Act 2014.	R	
1.14	Provides leadership support to the Team Leader as required.	R	
2.0	ADMINISTRATION AND QUALITY IMPROVEMENT		
2.1	Provides and maintains accurate records including National Outcomes & case mix data collection via the clinical information system (PSOLIS) as required by the service.	R	
2.2	Promotes and participates in the development, planning and evaluation of Mental Health Services, including implementing service standards and/or policies and promoting best practice in relation to the application of the Mental Health Act (2014).	R	
2.3	Identifies initiates and drives continuous quality improvement activities and applies principles in practice.	0	
3.0	EDUCATION AND RESEARCH		
3.1	Develops and presents educational and training programs to other professionals and colleagues to promote the development of clinical skills in working with mental health clients.	0	
3.2	Accepts responsibility for and participates in own professional development.	R	
3.3	Initiates and participates in research projects as required.	0	
4.0	OTHER		
4.1	Supervision and workplace leadership of other positions within the mental health team as required by the Regional Manager Mental Health.	0	
4.2	Carries out other duties relevant to the position as required.	0	
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance		
	Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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### Section 5 – SELECTION CRITERIA

#### **ESSENTIAL**

- 1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia
- 2. Demonstrated workplace leadership experience relevant to community mental health practice.
- 3. Advanced knowledge and understanding of mental disorders.
- 4. Demonstrated experience in assessment of complex presentations and providing evidence-based interventions for people with mental disorders.
- 5. Sound knowledge of the Mental Health Act of WA.
- 6. Highly developed communication and interpersonal skills, including the ability to promote positive peer and line management relationships and work as a member of a multidisciplinary team.
- 7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services, Occupational Safety and Health and how these impact on employment and service delivery.
- 8. Possession of a current WA C or C-A Class driver's licence and ability to travel within the region including overnight stays as required.

#### DESIRABLE

- 1. Knowledge and understanding of the provision of mental health services within a rural community.
- 2. Ability to educate in both formal and informal settings.

#### Section 6 – APPOINTMENT FACTORS

Location	Kalgoorlie A	Accommodation	As determined by the WA Country Health Service Policy	
Allowances/ Appointment Conditions	<ul> <li>Appointment is subject to:         <ul> <li>Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.</li> <li>Completion of a 100 point identification check</li> <li>This position is subject to a successful Criminal Record Screening clearance and a Working with Children (WWC) Check.</li> <li>Successful Pre- Placement Health Screening clearance</li> <li>Current WA C or C-A Class drivers Allowances</li> <li>District Allowance as applicable</li> </ul> </li> </ul>			
Specialised equipment operated Som		Some overnight	travel on Outreach may be required.	

### Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date:	/
Regional Director	

/

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed
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