

# JOB DESCRIPTION FORM

## Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:		o:	400191		
Division:	WACHS	Pilbara		Title:		Clinical Nurse Emergency	
Branch:	Nursing S	Services Classifie		icatio	n:	n: RNM Level 2	
Section:	Nickol Bay	Hospital	Award/Agr	eeme	nt	Nurses and Midwive	s Agreement
Section 2 – P	OSITION RELATIO	ONSHIPS					
Responsible	Title:	District Director	of Nursing			POSITIONS REPORT	
То	Classification:	SRN Lev	vel 7		Title	THIS POSITIO	
	Position No:	61509	3		After Hou Clinical N	urs Nurse Managers	
		<b>^</b>		_		Coordinator	
Responsible	Title:	Clinical Nurse Emergency De			Register	egistered Nurses egistered Midwifes	
То	Classification:	SRN Lev	•	÷	Enrolled	Nurses	
	Position No:	61509	1				
		<b>^</b>		_			
This	Title:	Clinical Nurse E	mergency	$\rightarrow$		Nurse Direct	or
position						SRN 10	
position	Classification:	RNM Lev	vel 2		nursing	nsible to the Regional g practice standards, c and clinical practical in	linical governance
	Position No:	40019	1				provement
		<b>↑</b>					
Positions under d	lirect supervision:				← Other	positions under con	trol:
Position No.	Tit	le				Category	Number
	Registered Nurses				Level 1-8	3	
	Graduate Registered Nurse				Level 1		
	Advanced Skill Enrolled Nurse				Level 1-2	2	
	Enrolled Nurse				Level 1-4	1	

## Section 3 – KEY RESPONSIBILITIES

The primary responsibility of the Clinical Nurse is to manage, coordinate and deliver comprehensive evidenced based nursing care for patients of the Emergency Department, using leadership and advanced nursing skills and knowledge relevant to the practice setting of the Emergency Department.

WA Country Health Service- Pilbara

14<sup>th</sup> September 2016

REGISTERED



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Aboriginal health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

## OUR PURPOSE

To improve, promote and protect the health of country Western Australians.

WHAT WE STAND FOR

Quality health services for all.

Improving the health of Aboriginal people and those most in need.

A fair share for country health.

Supporting our team – workforce excellence and stability.

## OUR VALUES

*Community* – making a difference through teamwork, generosity and country hospitality.

*Compassion* – listening and caring with empathy and dignity.

*Quality* – creating a quality health care experience for every consumer.

*Integrity* – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity with a fair share for all.

WA Country Health Service- Pilbara

14<sup>th</sup> September 2016

REGISTERED

TITLE	Clinical Nurse Emergency	POSITION NO	400191	
		CLASSIFICATION	RNM Level 2	
Section 4 STATEMENT OF DUTIES				

### Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
	The Clinical Nurse will:		
	1. Maintains national competence for Registered Nurses to practice in accordance with the Nurses and Midwifery Board of Australia.		100
	2. Responsible and accountable for patient safety and quality of care through planning, coordination, performing, facilitating and evaluating the delivery of patient care in the practice setting on a shift by shift basis		
	3. Maintain advanced skills and competence in the provision of patient assessment, planning, implementation and evaluation of delivery of care, within the practice setting.		
	4. On a shift by shift basis monitors, reviews and reports upon the standard of nursing practice to ensure that colleagues are working within the scope of nursing practice, following appropriate clinical pathways, policies, procedures and adopting a risk management, customer focused approach in patient care delivery		
	<ol> <li>Coordinates the operational management of the unit, on a shift-by-shift basis and is responsible for the clinical supervision of nurses at Level 1 and/or Enrolled Nurses/ Assistants in Nursing under their supervision.</li> </ol>		
	<ol> <li>Assists the nursing manager with forward resource planning and implementation of management strategies, particularly monitoring industrial workload indicators.</li> </ol>		
	<ol> <li>Performs a leadership role in multi-disciplinary services to ensure a high standard of customer focused health care delivery.</li> </ol>		
	<ul> <li>8. Fulfils National governing Safety and Quality Health Service Standards requirements including but not limited to: <ul> <li>a. Participating in continuous safety and quality improvement actions, such as audits, reviews and drills that result in improvements to patient care, staff knowledge or the consumers experience and that align with actions described within the standard</li> <li>b. Participating with the development, implementation, reporting and monitoring of quality assurance measures and activities</li> <li>c. Ensuring records and statistics are kept in accordance with established procedures</li> </ul> </li> </ul>		
	d. Undertaking annual performance development review		
	<ol> <li>Identifies patient education needs and implements appropriate teaching, including coordination of patient education programs.</li> </ol>		
	<ol> <li>Facilitates others in their development of competencies and organisational skills including performance management of designated nursing personnel.</li> </ol>		
	11. Be accountable for the safe, efficient and effective use of resources.		
	<ol> <li>Responsible for unit based education and training in relation to clinical practice, accepting responsibility and accountability for designated portfolios.</li> </ol>		
	13. Participates in the on-call roster as required.		
	Other duties as requested by the line manager.		
achieveme	pant of this position will be expected to comply with and demonstrate a positive commitme nt level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector S Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disal and Confidentiality throughout the course of their duties.	tandards, C	ode of

WA Country Health Service- Pilbara

14<sup>th</sup> September 2016

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TITLE	Clinical Nurse Emergency	POSITION NO	400191
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## Section 5 – SELECTION CRITERIA

#### ESSENTIAL

- 1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
- 2. Demonstrated advanced clinical knowledge and experience in the delivery of evidenced based nursing care within the relevant practice setting.
- 3. Demonstrated advanced skills in planning, coordination and decision making, within the relevant practice setting.
- 4. Demonstrated well-developed team leadership and membership skills.
- 5. Demonstrated high level communication (written and verbal) and interpersonal skills including negotiation and conflict resolution skills.
- 6. Demonstrates incorporation of quality and risk management principles within practice.
- 7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.
- 8. Demonstrated understanding and application of the Aboriginal cultural respect framework.
- 9. Demonstrated computer skills.

#### DESIRABLE

- 1. Possession of or progression towards an appropriate post-graduate qualification
- 2. Knowledge of current health issues and the organisational culture of rural health services.

#### Section 6 – APPOINTMENT FACTORS

Location	Karratha	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	<ul> <li>commencement</li> <li>Completion of a</li> <li>Successful Crim</li> <li>Evidence of curr</li> <li>Successful Pre-</li> </ul>	rent registration by th	ng clearance Idren check
Specialised equipment operated C		Clinical equipme	ent relevant to the practice area

#### Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

WA Country Health Service- Pilbara	
14 <sup>th</sup> September 2016	
REGISTERED	
	Signature and Date:

WA Country Health Service- Pilbara

14<sup>th</sup> September 2016

REGISTERED

Signature and Date: Regional Nurse Director

Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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14 <sup>th</sup> September 2016	Page 4 of 4	Effective date of document
14 September 2010		September 2016
REGISTERED		