

JOB DESCRIPTION FORM

Section 1 - POSITION IDENTIFICATION

| WA Country Health Service | | Position No: | 001175 |
|---------------------------|--------------------------|-----------------|---|
| Division: | Pilbara | Title: | Enrolled Nurse - Onslow |
| Branch: | Nursing Services | Classification: | EN Level 1- 4 |
| Section: | Onslow District Hospital | Award/Agreement | Enrolled Nurses, Assistants in Nursing and Health Workers Agreement |

Section 2 - POSITION RELATIONSHIPS

| Responsible To | Title: Classification: Position No: | Operations Manager West Pilbara HSO G11 400237 | | OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION: |
|-------------------|---|---|----------|--|
| Responsible | Title: | Clinical Nurse Manager - Onslow | 7 | Clinical Nurse Onslow Registered Nurse Onslow |
| То | Classification: | RNM SRN Level 3 | ← | Enrolled Nurse Onslow ODH Clerk |
| | Position No: | 001919 | | Patient Service Assistant |
| • | | ↑ | | |
| This position | Title: | Enrolled Nurse - Onslow | → | Regional Director of Nursing & Midwifery RNM SRN Level 10 |
| position | Classification: | EN Level 1- 4 | | Responsible to the Regional Director of Nursing & Midwifery for nursing practice standards, clinical governance and clinical practical improvement |
| | Position No: | 001175 | | go o o o o o o o o o o o o o o o o o o |
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Positions under direct supervision: Position No. Title Category Number

Section 3 – KEY RESPONSIBILITIES

The Enrolled Nurse (EN) Practices using the Scope of Nursing Decision making framework. The EN is responsible for providing effective and efficient nursing care to patients within the unit under direct or indirect supervision of the Registered nurse, whilst retaining responsibility for their personal actions.

WA Country Health Service- Pilbara

22nd April 2016

REGISTERED

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| | | CLASSIFICATION | EN Level 1- 4 | |



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to approximately half a million people, including 45,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle as many births as the State's major maternity hospital – and as many emergency presentations as Perth metropolitan hospitals combined. The range of health services provided cover population health, mental health, Indigenous health and aged care.

Our dedicated and committed staff work hard to fulfil our purpose *Working together for a healthier country WA*, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE

Working together for a healthier country WA

WHAT WE STAND FOR

A fair share for country health – securing a fair share of resources and being accountable for their use.

Service delivery according to need – Improving across access based on need and improving health outcomes.

Closing the gap to improve Aboriginal health – Improving the health of Aboriginal people.

Workforce stability and excellence – Building a skilled workforce and a supportive workplace.

OUR VALUES

Community - country hospitality, where there is openness, generosity and cooperation. Building healthy and empowered communities and teams, being inclusive, working together, valuing each other and the difference we can all make. A 'can-do' attitude.

Compassion - commitment to caring for others with consideration, appreciation, understanding, empathy, kindness and respect. Listening and being heard.

Quality - always striving to provide the best possible care and service through questioning and review, high standards, innovation, creativity, learning and improving. All of us being part of the solution.

Integrity - building trust based on openness, honesty, accountability and valuing and respecting others opinions and points of view. Demonstrating the values. Respectful communication and relationship building. Being mindful of the legacy we hand on to future staff and communities.

Justice - achieving equity and fairness, showing cultural respect, valuing and embracing diversity and respecting confidentiality. Treating everyone equally. Speaking up when there is injustice. Transparency.

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Section 4 – STATEMENT OF DUTIES

| Duty No. | Details | Freq. | % | |
|-------------|---|-------|---|--|
| | The Enrolled Nurse will: | | | |
| | Delivers quality nursing care ensuring they identify, plan, implement and evaluate appropriate patient care, in conjunction with other members of the health team and the patient,. | | | |
| | Maintains their competence to practice in accordance with national competency standards for the Enrolled Nurse as determined by the Nursing and Midwifery Board of Australia. | | | |
| | Identifies and communicates patient problems and when the problem is beyond the scope of practice, accesses appropriate resources | | | |
| | Participate in the multidisciplinary decision making, within professional competence | | | |
| | Sets professional goals and evaluates the outcomes of own performance and practice. | | | |
| | 6. Participate in the development, implementation and review of unit based decision-making and supports the achievement of unit, hospital, regional and WA Country Health Service objectives. | | | |
| | 7. Actively participates in ongoing quality management activities in conjunction with others to improve the unit or hospital health care service and ensure service delivery is customer focused. | | | |
| | 8. Provides mentoring to Enrolled Nursing staff and identifies and works with senior nursing staff to support performance and improvement opportunities for EN staff. | | | |
| | Participates in the on-call roster as required. | | | |
| | OTHER Other duties as directed. | | | |
| | The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties. | | | |

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Section 5 - SELECTION CRITERIA

ESSENTIAL

- 1. Eligible for registration in the category of Enrolled Nurse by the Nursing and Midwifery Board of Australia.
- 2. Demonstrated clinical competence within the relevant practice setting within the scope of the Enrolled Nurse
- 3. Demonstrated effective communication (written and verbal) and interpersonal skills.
- Demonstrated ability to function as a team member.
- Demonstrated performance that enhances self professional development and the professional development of others.
- Demonstrates incorporation of quality and risk management principles within practice. 6.
- Sound understanding of legislation and policies affecting nursing practices and the workplace 7.
- 8. Demonstrated computer skills.
- 9. Demonstrated understanding and knowledge of the Aboriginal cultural respect framework.

DESIRABLE

- 1. Possession of or progression towards an appropriate post-graduate qualification
- 2. Knowledge of current health issues and the organisational culture of rural health services.

Section 6 - APPOINTMENT FACTORS

| Location | Onslow | Accommodation | As determined by the WA Country Health Service Policy |
|---------------------------------------|---|------------------|--|
| Allowances/ Appointment | | | e Nursing and Midwifery Board of Australia must be provided prior to |
| Conditions | Successful CriminEvidence of current | | |
| Specialised equipment operated Clinic | | Clinical equipme | ent relevant to the practice area |

Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

> **WA Country Health** Service-Pilbara

22nd April 2016

REGISTERED

Signature and Date:

Regional Director of Nursing & Midwifery

Service- Pilbara

22nd April 2016

WA Country Health

REGISTERED

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

| Name Signature | | Date Appointed | Date Signed |
|----------------|--|----------------|-------------|
| | | | |

Signature and Date:

Regional Director

WA Country Health Service-Pilbara

22nd April 2016

REGISTERED

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Effective date of document April 2016