



**HSS Registered**

# Clinical Nurse Specialist – Community Adult Mental Health

**Nurses and Midwives Agreement: SRN Level 3**

**Position Number: 007293**

**Peel and Rockingham Kwinana Mental Health Service**

**Rockingham Peel Group**

**Reporting Relationships**

Service Co Director – Mental Health  
 Award Level: HSO Level G-12  
 Position Number: 113638



Program Manager  
 Award Level: HSO Level G-10  
 Position Number: 113641



**This Position**



Directly reporting to this position:

Title	Classification	FTE
• Clinical Nurse – Mental Health Community	RNM; Level 2	

Also reporting to this supervisor:

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**Key Responsibilities**

Practices as a Clinical Nurse Specialist working within the scope of nursing. Applies advanced clinical knowledge and in depth understanding of contemporary mental health practice to ensure adherence to quality clinical standards. Provides advice and guidance on the management of complex cases.

## **Brief Summary of Duties (in order of importance)**

### **1. Clinical**

- 1.1 Conducts primary client assessment, triage and management in complex clinical situations.
- 1.2 To apply advanced clinical knowledge and in depth understanding of contemporary psychiatry practices to ensure quality clinical standards are achieved and maintained.
- 1.3 Promotes effective working relationships and maintains lines of communication with internal and external stakeholders.
- 1.4 Identifies unsafe clinical practices for the service, plans and implements corrective action and monitors improvement.
- 1.5 Develops implements and evaluates policies and procedures in line with Clinical Practice Standards.
- 1.6 Participates in rostered shift work over a seven day period, coordinated by Program Management.
- 1.7 Complies with Regulations, Acts and Policies relevant to nursing including the Code of Ethics for Nurses in Australia, the Code of Conduct for Nurses in Australia, The National Competency Standards for the Registered Nurse and the Poisons Act 1964.

### **2. Education and Supervision**

- 2.1 Participates in staff recruitment and selection as required.
- 2.2 Provides specialist consultation to colleagues and other professionals.
- 2.3 Participates in own professional development.
- 2.4 Responsible for providing clinical supervision within the mental health team.

### **3. Administration**

- 3.1 Participates in advising and supporting management in the operation of the service.
- 3.2 Contributes to the effective functioning of Mental Health Nursing through effective use of resource.
- 3.3 Attends meetings as directed by senior staff.
- 3.4 Participates in effective roster management.
- 3.5 Acts as a representative for the nursing team internally and externally as required.

### **4. SMHS Governance, Safety and Quality Requirements**

- 4.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 4.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 4.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

### **5. Undertakes other duties as directed.**

## Work Related Requirements

### Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated advanced knowledge of mental health disorders and treatments, along with extensive relevant community experience.
3. Demonstrated advanced assessment and crisis intervention skills.
4. Advanced interpersonal verbal and written communication skills.
5. Demonstrated strong leadership skills in relation to negotiation, problem solving, advanced analytical issues and conflict resolution.
6. Demonstrated time management skills to prioritise and plan the implementation of clinical and other responsibilities.
7. Current “C” or “C.A.” class drivers licence.
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

### Desirable Selection Criteria

1. Knowledge of relevant community resources and ability to network with agencies.
2. Eligible for nomination and willingness to undertake duties as an Authorised Mental Health Practitioner.
3. Post registration qualification in the area of speciality or evidence of significant progression towards one.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Current “C” or “C.A.” class drivers licence.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## Certification

**The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.**

..... <b>Manager / Supervisor Name</b>	..... <b>Signature or</b>	..... <b>HE Number</b>	..... <b>Date</b>
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..... <b>Dept. / Division Head Name</b>	..... <b>Signature or</b>	..... <b>HE Number</b>	..... <b>Date</b>
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**As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.**

..... <b>Occupant Name</b>	..... <b>Signature or</b>	..... <b>HE Number</b>	..... <b>Date</b>
..... <b>Effective Date</b>			

**HSS Registration Details (to be completed by HSS)**

..... <b>Created on</b>	..... <b>Last Updated on</b>	..... 14/09/2016 HE38566
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