



HSS Registered August 2016

Working With Children Check Required

Pharmacist

Health Salaried Officers Agreement; HSO Level P1

Position Number: 00007407

Pharmacy Department

Princess Margaret Hospital

Reporting Relationships

Chief Pharmacist
 HSO Level P6
 Position Number: 00005125



Deputy Chief Pharmacist
 HSO Level P4
 Position Number: 00005207



This Position



Reporting to this position:		
Title	Classification	FTE

Also reporting to this supervisor:

Key Responsibilities

As part of a multidisciplinary team contributes to optimum patient care by undertaking duties as a pharmacist within the framework of services provided by the Department of Pharmacy including dispensing, patient counselling, manufacturing, drug information services and supervision of support staff. Service provision shall encompass the APAC (Australian Pharmaceutical Advisory Council) Guidelines on the Continuum of Care and in accordance with The Society of Hospital Pharmacists of Australia Standards of Practice. Ensures that all activities are conducted according to the principles and ethics of the profession and requirements of the law.

Brief Summary of Duties (in order of importance)

- Provides Pharmacy services to patients within the Department/Unit including dispensing of prescriptions showing due regard for the problems of drug disposition, interactions, adverse reactions, toxicity, dosage, formulation, patient compliance and cost.
- Ensure that prescribing for all medications dispensed and issued conform to legal and hospital requirements.
- Undertakes appropriate counselling of patients on the correct use of their medication with the objective of maximising patient compliance.
- Assists in the preparation of dispensed and manufactured items, including intravenous admixtures, cytotoxic drugs and parenteral nutrition, in accordance with department policies and procedures.
- Undertakes rostered shifts and rotations in the Department/Unit at the direction of the Chief Pharmacist/Deputy Chief Pharmacist/ Senior Pharmacist including participation on the on-call/after-hours / weekend roster if required.
- Instructs patient/carer in post discharge pharmaceutical management.
- Supports and liaises with patients, carers, colleagues, medical, nursing, allied health, support staff, external agencies and the private sector to provide coordinated multidisciplinary care.
- Participates in departmental and other meetings as required to meet organisational and service objectives.
- Participates in ongoing evaluation of clinical practice.
- Assists with the ordering, receipt, stock control, issue and dispensing of drugs acquired under the Special Access Scheme and clinical trials.
- Assist with the training, supervision and motivation of support staff.
- Participate in educational programmes for pharmacists, medical staff, nurses and other health professionals.
- Participates in quality activities including drug audits and research.

Education/Training/Research

- Engages in continuing professional development/education and ensures continuous eligibility for Pharmacy Board of Australia.
- Assists with supervision and development of interns, students and support staff as directed by senior staff and provides senior staff with any information that may be useful in assessing their performance.

CAHS Duties:

- Performs duties in accordance with Government, WA Health, Child and Adolescent Health Service and Departmental/ Program Specific Policies and Procedures.
- Performs duties in line with the National Safety and Quality Health Services Standards and within best practice.
- Participates in a continual process to monitor, evaluate and improve patient safety and ensuring that services are family centred.
- Performs duties in accordance with the relevant Occupational Safety and Health and Equal Opportunity Legislation and WA Health Code of Conduct.
- Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Tertiary qualification in Pharmacy and eligible for registration by the Pharmacy Board of Australia.
2. Current drug knowledge and its application in the clinical setting including knowledge of relevant Australian and Professional Standards and legislation controlling drug use.
3. Oral and written communication skills to effectively interact with all levels of hospital staff and consumers.
4. Relevant and recent pharmacy experience and ability to participate in rostered duties.
5. Demonstrated ability to function as a team member.

Desirable Selection Criteria

1. Relevant recent hospital pharmacy experience in a Western Australian government hospital or comparable health service and an understanding of the trends in hospital pharmacy practice.
2. Working experience of the PBS (Pharmaceutical Benefits Scheme) and its application to the hospital sector.
3. Commitment to continuing education, and postgraduate study and an active participation in relevant professional associations.
4. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Pharmacy Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 point identification check
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Integrity check
- Successful Pre-Employment Health Assessment

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

_____	_____	_____	_____
Manager / Supervisor Name	Signature or	HE Number	Date
_____	_____	_____	_____
Directorate/ Dept. Head	Signature or	HE Number	Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

_____	_____	_____	_____
Occupant Name	Signature or	HE Number	Date
_____	_____	_____	_____
Effective Date			

HSS Registration Details (to be completed by HSS)

Created on October 2014

Last Updated on 17/08/2016 HE115649