



North Metropolitan Health Service  
**Job Description Form**

HSS registered August 2016

**Clinical Nurse – Operating Theatre**

**Nurses and Midwives Agreement: RNM Level 2**

**Position Number: 003447**

**Operating Theatres / Surgical Division**

**Sir Charles Gairdner Hospital / North Metropolitan Health Service**

**Reporting Relationships**

Coordinator of Perioperative Services  
 SRN 7  
 Position Number: 005999



Nurse Manager  
 SRN Level 3  
 Position Number: 003450



**This Position**



← Also reporting to this supervisor:

- Clinical Nurse
- Registered Nurse
- Floor Coordinator
- Theatre Management System
- Staff Development Nurse
- Orthopaedic Technician

Directly reporting to this position:

Title	Classification	FTE
Registered Nurse	RNM Level 1	

Other positions under control

- Enrolled Nurse

**Prime Function / Key Responsibilities:** Under the direction of the relevant Senior Registered Nurse(s) practises as a Registered Nurse in keeping with the Australian Nursing and Midwifery Board Registration Standards and Nursing Practice Decision Flowchart. Provides comprehensive evidence-based nursing care to patients as part of a multidisciplinary team. Upholds and functions within the core values of the organisation and nursing values of Accountability, Compassion, Continuous Learning & Teamwork.

# Clinical Nurse – Operating Theatres | Level 2 | 003447

## Brief Summary of Duties (in order of importance)

### 1. Professional Practice

- 1.1 Provides comprehensive evidence based nursing care and individual case management to a specific group of patients/clients including assessment, intervention and evaluation within Scope of Nursing Practice Decision Making Framework.
- 1.2 Acts as a clinical resource and problem solver for registered and enrolled nurses in management of patient care.
- 1.3 Performs all duties and practices within relevant legislative and regulatory requirements.
- 1.4 Engages in own personal/professional development and ensures eligibility for registration in the category of Registered Nurse within the Nursing and Midwifery board of Australia.
- 1.5 Monitors compliance with relevant standards, legislation and regulatory requirements.
- 1.6 Manages the use of material resources within scope.
- 1.7 Takes an active role and represents nursing in relevant hospital and health service committees.

### 2. Empowerment

- 2.1 Actively participates in departmental and multidisciplinary team meetings.
- 2.2 Demonstrates effective communication when interacting with patients, significant others and other health professionals.
- 2.3 Engages in own personal/professional development and ensures eligibility for registration in the category of Registered Nurse within the Nursing and Midwifery board of Australia.
- 2.4 Supports and promotes shared decision making and staff engagement.
- 2.5 Assists with supervision and development of junior and graduate nursing staff and undergraduate nursing students.

### 3. Leadership

- 3.1 Provides comprehensive evidence based nursing care and individual case management to a specific group of patients/clients including assessment, intervention and evaluation.
- 3.2 Demonstrates accountability within the multidisciplinary health care team and promotes and contributes to a team approach to decision making.
- 3.3 Advocates on behalf of staff and patients to ensure safe, holistic and patient-centred care.
- 3.4 Leads, supports and builds the team through respect, recognition and collaboration.
- 3.5 Maintains excellence in interpersonal skills, leadership and motivating staff in times of change and conflict.
- 3.6 Manages, communicates and escalates rapidly changing situations that have the potential to affect patient outcomes or workloads.

### 4. Innovation

- 4.1 Applies research and best practice principles to drive improvement in care and service delivery in ward/unit and nursing service.
- 4.2 Contributes to nursing team functioning and decision making by participating in quality improvement and policy review and development.
- 4.3 Supports and promotes innovation to improve efficiency and effectiveness.

## **Clinical Nurse – Operating Theatres | Level 2 | 003447**

### **5. NMHS Governance, Safety and Quality Requirements**

- 5.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 5.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 5.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 5.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 5.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 5.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

### **6. Undertakes other duties as directed.**

**Work Related Requirements**

**Essential Selection Criteria**

1. Eligible for registration in the category of Registered Nurse by the Nurses and Midwives Board of Western Australia.
2. Recent experience in the nursing specialty related to the position.
3. Advanced clinical and problem solving skills.
4. Uses effective communication skills when interacting with patients, significant others and other health professionals
5. Demonstrates application of human resource principles at the local level.
6. Data Audit and Management experience with evidence of participation and commitment to quality improvement and risk management initiatives and best practice principles.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

**Desirable Selection Criteria**

1. Possess or be working towards a certificate or qualification relevant to the position.

**Appointment Prerequisites**

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

**Certification**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**Manager/Supervisor**

Name:  
Signature:  
Date:

**Dept./Division Head**

Name:  
Signature:  
Date:

**Position Occupant**

Name:  
Signature:  
Date:

Created on:  
Last updated on 22 August 2016  
Registered by HSS HE02480