



HSS Registered July 2016

Aboriginal Health Professional

Health Salaried Officers Agreement; Level G5

Position Number: 602861

Aboriginal Health Team (Moorditj Djena Podiatry and Nutrition Service) / East Metropolitan
Community and Population Health Service
East Metropolitan Health Service

Reporting Relationships

Manager Aboriginal Health
HSO G9
Position Number RP602850



Senior Project Officer (Moorditj Djena)
Classification HSO G7
Position Number RP602910



This Position



Directly reporting to this position: Nil

Also reporting to this supervisor:

- Senior Podiatrist; P2; 3.60 FTE
- Diabetes Educator; G7; 2.00 FTE
- Aboriginal Health Professional G5; 2.00 FTE
- Administrative Secretary; G2; 1.50 FTE

Key Responsibilities

Delivers health education, health liaison, health promotion and clinical programs to the Aboriginal community within the East Metropolitan Aboriginal Podiatry and Nutrition Service (Moorditj Djena) as identified by the EMHS Aboriginal Health team. Liaises, case manages, advocates and negotiates with Aboriginal communities and health professionals in the Metropolitan area in the development, planning and implementation of culturally appropriate Aboriginal Health services. Provides cultural and community consultancy to EM Community and Population Health Services staff.

Brief Summary of Duties (in order of importance)

1. Health Education, Clinical Care and Liaison

- 1.1 Works as part of a team to provide health education, primary health care, care coordination and health promotion services to the Aboriginal Community in the EMHS.
- 1.2 Provides health consultation, chronic disease management using self-management, principles, with a community development focus.
- 1.3 Implements appropriate Aboriginal Health programs and evaluate the outcomes of those Interventions.
- 1.4 Enhances access to health services for community members where required.
- 1.5 Actively encourages and supports clients/families/community to engage in activities which maximise health gain.
- 1.6 Uses appropriate clinical skills for detection of health issues and refers on to appropriate services when required.
- 1.7 Participates in a multidisciplinary health promotion and clinical diabetes service

2. Community Engagement

- 2.1 Encourages community involvement and utilises existing networks and resources to promote integration of services and community ownership of health care.
- 2.2 Promotes public relations between EM Clinical Services and Population Health and the community and acts as a resource on issues relating to Aboriginal Health including advising on program development.
- 2.3 Identifies Aboriginal Health needs and participates in the development and review of Aboriginal Health programs.
- 2.4 Provides representation on professional and health working parties and committees as required. Participates in meetings and conferences as required.

3. Professional

- 3.1 Undertakes activities to develop and maintain professional skills at an advanced level, including chronic disease self-management education.
- 3.2 Provides supervision of Aboriginal Health students.
- 3.3 Provides cross-cultural training for EM Clinical Services and Population Health staff, relevant government and non-government agencies and Aboriginal communities as required.
- 3.4 Contributes to the development of policy and procedures in relation to Public Health Aboriginal Health.

4. Other

- 4.1 Provides program activity and outcome reports, as required.
- 4.2 Provides support, guidance and advice other members of the EMPHU team in the area of Aboriginal Health.

5. EMHS Duties

- 5.1 Participates in the maintenance of a safe work environment.
- 5.2 Participates in an annual performance development review.
- 5.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 5.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 5.5 Performs duties in accordance with Government, WA Health, East Metropolitan Health Service and Departmental / Program specific policies and procedures.

- 5.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

- 6. Undertakes other duties as directed.**

Work Related Requirements

Essential Selection Criteria

1. Under section 50d of the Equal Opportunity Act 1984, Aboriginality is essential.
2. Relevant qualification or certificate in Aboriginal Health work (or equivalent experience) through an accredited education provider.
3. Individual Characteristics – Demonstrates a strong commitment and ability to working independently without supervision and also with others in an Aboriginal Health team, a mainstream organization and Aboriginal communities.
4. Cultural Leadership – Demonstrates an ability to provide cultural leadership with diverse Aboriginal communities, mainstream health services and Aboriginal and non-Aboriginal community agencies.
5. Professional characteristics – Demonstration of ability to develop and provide effective health liaison, health education and health promotion services in partnership with Aboriginal people and communities.
6. Organisational responsibility- Demonstrates an ability to apply organisational policies, procedures and procedures and guidelines to the workplace.
7. Current “C” or “C.A.” class drivers licence.

Desirable Selection Criteria

1. Basic computer skills.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Working With Children (WWC) Check, compulsory check for people who carry out child related work in Western Australia.
- Evidence of current “C” or “C.A.” class drivers licence.
- Completion of 100 point identification check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

.....
Manager / Supervisor Name

.....
Signature or

.....
HE Number

.....
Date

.....
Dept. / Division Head Name

.....
Signature or

.....
HE Number

.....
Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

.....
Occupant Name

.....
Signature or

.....
HE Number

.....
Date

.....
Effective Date

HSS Registration Details (to be completed by HSS)

Created on 31/07/2014

Last Updated on 08/07/2016 he104344