



Application for advertised vacancy – Department of Fisheries

Complete this form electronically or in writing (send a scan) and submit it as part of your application package.

The Department of Fisheries is committed to providing a workplace that celebrates diversity and is free from racial and sexual harassment. It is also dedicated to protecting the safety and health of its employees and other people in the workplace. Employees are expected to adhere to the principles of Equal Employment Opportunity and Occupational Safety and Health.

Advertised vacancy details

Position title:

Position number:

Personal details

Surname (in block letters):

Title (please tick):

Mr Miss Ms Mrs Dr

Other names:

Age (please tick):

Under 21 21 or over

Mailing address:

Postcode:

Telephone (please tick preferred contact number):

Private: ()

Business: ()

Mobile:

Email address:

Residency status

Only Australian or New Zealand citizens or Australian permanent residents are eligible for appointment to permanent positions with the Western Australian State Government. Temporary residents with a valid working visa may be appointed to fixed-term (contract) positions. Please confirm your work rights with the Australian Department of Immigration and Citizenship (www.immi.gov.au) before submitting your application for this position.

Please indicate your residency status:

- Australian citizen Australian permanent resident New Zealand citizen
 Temporary resident with a valid working visa (N.B. eligible for fixed-term appointments only)

Employment details

1. Current employment (if applicable)

Date started:

/ /

Position title:

Employer:

2. Are you currently a Western Australian State Government employee?

YES (please provide information at points 3, 4 and 5) NO (go straight to point 5)

3. Employment status (current WA State Government employees only)

Permanent Fixed term (full-time or part-time contract) Casual

4. Substantive classified position (current WA State Government employees only)

* Refer to any periods of Acting in Higher Duties in your curriculum vitae

Position title:

Department:

Classification level of substantive position:

Date appointed to substantive classification level: / /

Date appointed as a WA State Government employee (on a permanent or fixed-term basis): / /

5. Summary of recent employment (please provide full details of your previous employment in your curriculum vitae)

Date started/finished

/ / to / /

Position held:

Employer:

Reason for leaving:

Date started/finished

/ / to / /

Position held:

Employer:

Reason for leaving:

Date started/finished

/ / to / /

Position held:

Employer:

Reason for leaving:

References (please provide contact information for two employment referees)

Surname (in block letters): Other names:

Position and organisation (the role in which this person can comment on your suitability for this vacancy):

Telephone: () Email address:

Surname (in block letters): Other names:

Position and organisation (the role in which this person can comment on your suitability for this vacancy):

Telephone: () Email address:

Qualifications, certificates and membership

Attach copies of results for completed and current courses.

(Qualifications may be subject to assessment by the Department of Fisheries.)

Completed courses: Date completed: / /
 / /

Current courses: Expected completion date: / /
 / /

Membership of any professional institutions (Initials only, e.g. A.A.S.A., etc):

Supplementary details

Health

I have a health or disability issue which may affect the way I am able to perform the duties of the advertised position:

NO YES Details:

Applicants who have a health condition are invited to discuss its relevance with the selection panel.

Workers compensation claims

A previous workers compensation claim is NOT a barrier to the consideration of an application for employment. However, to assist in assessing opportunities for your placement in appropriate employment, please indicate if you have ever made a claim for workers compensation.

NO YES Details:

Voluntary severance

Have you ever received a voluntary severance from the WA public sector?

NO YES What is the re-entry date on your Deed of Severance? / /

Convictions

Do you have any current convictions for any offences from any court, or are you currently the subject of any charge pending before any court? You do not need to give details of any conviction which you have had declared spent (Spent Convictions Act 1988).

NO YES Details:

A criminal record does not necessarily disqualify an applicant. If rejection of your application is considered solely because of a criminal record, you will be given the opportunity to discuss the matter fully before a final decision is made.

Equal employment opportunity – optional (for statistical purposes only)

The Department of Fisheries is committed to providing quality service to meet the diverse needs of our clients and to provide a workplace where diversity is valued and all employees have equal employment opportunity. Having information on the diversity of our workforce allows us to develop appropriate programs for achieving a workforce that will best meet the diverse needs of our client groups.

Information about your cultural background is important to us. However, it is not compulsory to answer all questions. Any information you provide will be held in the strictest confidence and will not be used for any other purpose than that stated. Identification with any group will not disadvantage your application in any way.

In which country were you born? Australia Other Specify

Do you speak a language other than English at home? NO YES Specify

Which language did you first speak as a child? English Other Specify

Are you of Australian Aboriginal and/or Torres Strait Islander origin? NO YES Specify

Advertising – optional

Please tell us how you first became aware of this vacancy:

- | | |
|---|--|
| <input type="checkbox"/> Department of Fisheries website (www.fish.wa.gov.au) | <input type="checkbox"/> The West Australian newspaper |
| <input type="checkbox"/> JobsWA website (www.jobs.wa.gov.au) | <input type="checkbox"/> Job Search website (www.jobsearch.gov.au) |
| <input type="checkbox"/> Seek (www.seek.com.au) | <input type="checkbox"/> Word of mouth (friend or colleague told me about it) |

Other Specify

Is there somewhere else you would like to see our jobs advertised?

I declare the above statements to be true in all respects. I acknowledge that any statement that is found to be false or deliberately misleading will make me, if employed, liable for dismissal.

Signature:

OR Please tick box if completing this form online

Date:

/ /

It is essential that you attach sufficient information to support your application for this position (refer to the instructions in the advertisement and the Information for Applicants). Please attach a copy of your current curriculum vitae and any other information requested in the advertisement. **Applicants must provide sufficient information for the panel to easily assess their suitability.**