



JOB DESCRIPTION FORM



JOB TITLE: Conservator, Maritime Archaeological Objects	POSITION NUMBER: 12493	CLASSIFICATION: SCL 1
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AWARD Public Service General Agreement	EMPLOYMENT TYPE Full time
DIRECTORATE: Collections Management & Conservation	TEAM Materials Conservation
POSITION REPORTS TO Head of Department	POSITIONS REPORTING TO THIS POSITION Manager, Technological Conservation 1 FTE Conservators, 4.5 FTE Research Officers, 2 FTE Registrations Officer, 1 FTE Technical Officer, 2 FTE
PURPOSE OF POSITION Conservation of untreated and formerly treated, but deteriorating, objects from the Maritime Archaeology collection, in particular non-ferrous metal artefacts.	
<p>CONTEXT The Western Australian Museum is positioning itself through scientific and academic excellence, public programs and relevant exhibitions to keep pace with the rapidly changing face of Western Australia. The Museum has made a major contribution to the collection, conservation and research of the State's natural and social history, maritime heritage and the cultural heritage of Indigenous communities in Western Australia.</p> <p>The Western Australian Museum is part of the Culture and Arts Portfolio, brought together by the Department of Culture and the Arts (DCA). DCA is the State Government agency responsible for the Government's support of management and development of arts and culture in Western Australia.</p>	



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STATEMENT OF DUTIES

1. Performs and develops conservation treatments and techniques for untreated and formerly treated, but deteriorating artefacts from the Maritime Archaeology collection, in particular non-ferrous metal artefacts.
2. Documents conservation treatments of objects including photographic documentation and report writing.
3. Operates and maintains equipment associated with conservation treatments and monitoring
4. Undertakes preventive conservation measures including construction of supports for storage and display.
5. Advises museum personnel, community representatives and the public on handling, storage, display and preventive conservation measures for objects.
6. Undertakes public lectures, workshops and contract work as required
7. Trains/supervises less experienced officers, interns, volunteers and students

Compliance and Legislative Knowledge

- Comply with Department of Culture and the Arts Code of Conduct, policies and procedures and relevant appropriate legislation; and
- Meet Occupational Safety and Health, Equal Opportunity and other legislative requirements in accordance with the parameters of the position.

Other duties as required with respect to the skills, knowledge and abilities of the employee.



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<p>WORK RELATED REQUIREMENTS (SELECTION CRITERIA)</p> <p>Essential</p> <ol style="list-style-type: none"> 1. Degree in Materials Conservation or approved equivalent tertiary qualification 2. Experience in conservation of maritime archaeological objects, in particular non-ferrous metal artefacts. 3. Ability to respond to the complex requirements associated with treating fragile and highly degraded objects 4. Sensitivity to the cultural context of objects 5. Fine motor coordination 6. Be aware of and actively adhere to professional conservation practices and ethics 7. Good report writing skills 	<p>KEY RELATIONSHIPS / INTERACTIONS</p> <ol style="list-style-type: none"> 1. Ability to work as part of a cohesive materials conservation team 2. Ability to work as part of multidisciplinary teams including other museum staff (curators, exhibition and design staff, education staff etc) <p>KEY CHALLENGES</p> <ol style="list-style-type: none"> 1. To work in a department that provides services to other Museum departments and clients and therefore operates primarily in a reactive fashion. Considered planning is needed to ensure that services can be delivered in efficient and effective ways without compromising standards.
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<p>8. Ability to incorporate new methods and to critically assess or modify existing procedures</p> <p>9. Ability to work under minimal supervision</p> <p>10. Ability to liaise with others and to work in a team environment</p> <p>11. Demonstrate an understanding of the principles of equal opportunity and diversity and occupational health and safety</p> <p>Desirable</p> <ol style="list-style-type: none"> 1. Membership of the Australian Institute for the Conservation of Cultural Materials 2. Photographic skills 3. First Aid certificate 4. Current driving licence 	<p>SPECIAL CONDITIONS</p> <ol style="list-style-type: none"> 1. not applicable
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Manager Signature: ...  **Date:** 30/11/10

Employee Signature: **Date:**/...../.....