## DEPARTMENT OF ENVIRONMENT AND CONSERVATION

# **JOB DESCRIPTION FORM**

### The mission of the Department of Environment and Conservation

Working with the community, we will ensure that Western Australia's environment is valued, protected and conserved, for its intrinsic value, and for the benefit of present and future generations.

Effective Date	Position Number	Level	Specified Calling	
1 July 2011	DEC3047407		Level 1	
Services	Division	Branch		
	Science	Marine Scie	ence Program	
Section	Agreement	Location	Location	
Western Australian Marine Monitoring	PSA 1992/PSGA 2008	Kensington	Kensington	
Program (WAMMP)				
REPORTING RELATIONSHIPS				
TITLE LEADER, MARINE SCIENCE PROGRAM	DEPARTMENT OF AND CONSE			
CLASSIFICATION SC 5	REGISTERED JDF HR OFFICER:			

RESPONSIBLE TO

TITLE
PRINCIPAL RESEARCH SCIENTIST (MONITORING)

CLASSIFICATION
SC 4

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Other offices reporting directly to this office.
TITLE AND CLASSIFICATION:
RESEARCH SCIENTIST SC2 (permanent)
RESEARCH SCIENTIST SC2 X 2 (permanent; 0.2 fte)
SENIOR RESEARCH SCIENTIST SC3 X 1 (contract; 0.2 fte)
SENIOR RESEARCH SCIENTIST SC3 X 2 (permanent; 0.2 fte)
PRINCIPAL RESEARCH SCIENTIST SC4 (permanent; 0.2 fte)

RESEARCH SCIENTIST SC1 x 2 (contract; 0.5)

RESPONSIBLE TO

THIS OFFICE

OFFICERS UNDER <u>DIRECT</u> RESPONSIBILITY

TITLE

LEVEL

NUMBER OF FTE'S SUPERVISED

**Role** (brief outline of key responsibilities/duties) **and Scope** (i.e. level of guidance under which individual operates, range of assignments that may be undertaken, influence on results for work function/program)

- Undertakes designated marine monitoring, evaluation and reporting (MER) for the conservation of Western Australia's marine biodiversity, with a particular focus on marine protected areas and threatened fauna, under immediate direction of senior staff.
- Provides expert scientific advice on these matters as required.

Individuals undertake their duties within the Department's Code of Conduct, policies/procedures and relevant Government legislation.

Position Title			
Research Scientist (Monitoring)			
Effective Date	Position Number	Level	Specified Calling
1 July 2011	DEC3047407		Level 1

<ul> <li>MARINE MONITORING, EVALUATION AND REPORTING</li> <li>Enhances the Department's management efficiency and effectiveness in the conservation of marine biodiversity in Western Australia through marine monitoring, evaluation and reporting (MER), with a focus on marine protected areas and threatened marine fauna, under immediate direction of the Principal Research Scientist (monitoring) in partnership with DEC regional offices.</li> <li>Takes a lead role in MER of coral communities and other ecological and social assets as required within an asset 'condition-pressure-management response' framework.</li> <li>Operates and is familiar with sampling equipment for the collection of marine biophysical data from vessels.</li> <li>Coordinates in-water data collection, undertakes analysis and post-processing of video and</li> </ul>	
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<ul> <li>Develops time-series datasets of historical and current MER (and related research) activity.</li> <li>Assists in the development of Standard Operating Procedures and monitoring databases as required.</li> <li>Assists in the development and maintenance of Marine Science Program data management tools as required.</li> <li>Co-ordinates technical support staff and assists with the scientific training of regional staff and community volunteers as required.</li> <li>Publishes findings in legislated governmental reports and in national and international journals.</li> <li>Prepares technical reports and guidelines to facilitate knowledge transfer of science for operational management, planning and policy development.</li> <li>Communicates marine monitoring findings to internal and external stakeholders via a variety of media.</li> </ul>	35
<ul> <li>ADVICE</li> <li>Provides technical advice and training to DEC Regions and Specialist Branches as required.</li> <li>Represents DEC on committees, etc.</li> </ul>	5
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#### **SELECTION CRITERIA**

Applicants will be assessed against the selection criteria in the context of the position.

Applicants should address the following four criteria in a written application. These should be addressed in no more than three pages.

#### Note: All criteria are considered essential unless specified otherwise

- 1. Demonstrated capacity to lead teams in the field.
- 2. Demonstrated ability to develop and apply standard techniques for monitoring changes in marine communities and the pressures (natural, anthropogenic and climate change) that affect them.
- 3. Demonstrated general knowledge of coral reefs and some knowledge of the marine biodiversity of Western Australia.
- 4. Demonstrated capacity to plan and concurrently implement a range of science projects (desirable).

## The following criteria will be assessed at some stage during the selection process:

- 5. Degree in marine biological sciences from a recognized university, or an approved equivalent qualification.
- 6. Ability to undertake remote field-based research and monitoring for 3-6 months per year.
- 7. Demonstrated capacity to communicate effectively and work in teams.
- 8. Demonstrated high level of computer literacy and knowledge of software packages relevant to marine MER programs.
- 9. Current 'A' Class Driver's Licence.
- 10. Open Water SCUBA diving qualifications (AS 2815.1) DEC Category C Diver.
- 11. Honours and/or post graduate degree in marine ecology. (Desirable)
- 12. Relevant post-graduate experience in database management, remote sensing and/or GIS. (Desirable)
- 13. Boat handling qualifications and experience. (Desirable)
- 14. Advanced SCUBA diving qualifications or over 50 hours of recorded SCUBA diving. (Desirable)

Applicants who are able to demonstrate that their actions and behaviours are representative of the department's values will be strong contenders for this position. Our Corporate Plan details the value sets of the department which are - honesty, courage, integrity, respect, openness, commitment, innovation.

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# **OTHER**

POSITION STATUS State whether position forms part of the permanent structure: YES OR NO	YES
FTE (e.g. 1, 0.5)	1
ALLOWANCES / SPECIAL CONDITIONS  Please mark X in the box for allowances and conditions applicable.	District Allowance  No Fixed Hours (Rangers only)  NW Leave Air conditioning  Other - Please specify below:
SPECIALISED EQUIPMENT OPERATED  Specify type of equipment, make and model operated i.e. 4WD.	
ANZSCO CODE (PSB will insert) State ASCO Code	2343
WORKING WITH CHILDREN Please specify if this position requires a Working with Children check – please refer to <a href="http://www.checkwwc.wa.gov.au/AboutWWCChecks/default.htm">http://www.checkwwc.wa.gov.au/AboutWWCChecks/default.htm</a> if this position works with children for further information on whether this will be required.  YES OR NO	NO

# **CERTIFICATION**

(i) The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the job.

BRANCH/DIVISION HEAD	DIRECTOR GENERAL
SIGNATURE:	SIGNATURE:
<b>DATE:</b> 13 June 2011	DATE: